



WEST CENTRAL AREA COMMITTEE



AGENDA

To: City Councillors: Cantrill (Chair), Holt (Vice-Chair), Bick, Gehring, Gillespie, Holland and Ratcliffe

County Councillor: Cearns

City and County Councillors: Hipkin and Nethsingha

Dispatched: Wednesday, 1 March 2017

Date: Thursday, 9 March 2017

Time: 7.00 pm

Venue: St Augustine's Church, Richmond Road, Cambridge, CB4 3PS

Contact: James Goddard **Direct Dial:** 01223 457013

Drop in Session - Cambridge City Council's Draft Community Centres Strategy

There is a Public Consultation running until 12 noon on 5th May on Cambridge City Council's Draft Community Centres Strategy. Further information and the survey is available here on the council's website. There will be a drop in session 6-7pm before the main committee meeting for people to find out more and speak to officers about the proposals in the draft Community Centres Strategy.

Contact for further information:

Jackie Hanson, Community Funding & Development Manager,
jackie.hanson@cambridge.gov.uk

1 Apologies

2 Declarations of Interest

Members of the committee are asked to declare any interests in the items on the agenda. In the case of any doubt, the advice of the Monitoring Officer should be sought **before the meeting.**

- 3 **Minutes** (*Pages 5 - 18*)
To confirm the minutes of the meeting held on 7 December 2016
- 4 **Matters and Actions arising from the Minutes** (*Pages 19 - 22*)
Committee Action Sheet from last meeting attached.
- 5 **Open Forum**
Refer to the 'Information for the Public' section for rules on speaking.

Items for Discussion

- 6 **Oral Report - PCC Jason Ablewhite**
Oral Report from Jason Ablewhite, the Police and Crime Commissioner.
- 7 **Cambridge BID: Where we are and What Next** (*Pages 23 - 42*)
Ian Sandison, Chair Cambridge BID, to make a presentation
- 8 **West Cambridge Development Site - University of Cambridge**
Planning Officers will be available to give information on the progress of the University's application on the West Cambridge site.

Contact for further information:

John Evans, Principal Planner, Cambridge City Council |
john.evans@cambridge.gov.uk | **01223 457289**
cambridge.gov.uk | facebook.com/camcitco | twitter.com/camcitco

Items for Decision

- 9 **2016/17 S106 Priority-Setting Round WAC** (*Pages 43 - 60*)
- 10 **WAC Building Stronger Communities – Community Centres Strategy** (*Pages 61 - 70*)
- 11 **WAC Area Committee Grants 2017-18** (*Pages 71 - 76*)
- 12 **Environmental Reports - WAC** (*Pages 77 - 102*)

13 West Central Area Committee Dates 2017/18

The Committee is asked to agree the WCAC dates for 2017/18:

- 18 July 2017
- 28 September 2017
- 6 December 2017
- 8 March 2018

Meeting Information

- Open Forum** Members of the public are invited to ask any question, or make a statement on any matter related to their local area covered by the City Council Wards for this Area Committee. The Forum will last up to 30 minutes, but may be extended at the Chair's discretion. The Chair may also time limit speakers to ensure as many are accommodated as practicable.
- Filming, recording and photography** The Council is committed to being open and transparent in the way it conducts its decision making. The public may record (e.g. film, audio, tweet, blog) meetings which are open to the public.
- Facilities for disabled people** Level access is available at all Area Committee Venues.
- A loop system is available on request.
- Meeting papers are available in large print and other formats on request prior to the meeting.
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WEST CENTRAL AREA COMMITTEE

7 December 2016

7.05 - 10.00 pm

Present

Area Committee Members: Councillors Holt (Vice-Chair), Bick, Gillespie, Holland and Ratcliffe

Area Committee Members: County Councillor Cearns

Area Committee Members: City and County Councillor Nethsinga

Officers:

Head of Property Services: Dave Prinsep

Operations Manager – Community Engagement and Enforcement: Wendy Young

Committee Manager: James Goddard

Other Officers in Attendance:

Cambridge Live Chair Sara Garnham

Cambridge Live Managing Director Steve Bagnall

Cambridge Live Head of Sales and Marketing David O'Hara

Police Chief Inspector Paul Ormerod

Police Sergeant: Kevin Misik

FOR THE INFORMATION OF THE COUNCIL

16/50/WAC Apologies

Apologies were received from Councillor Cantrill, Gehring and Hipkin.

16/51/WAC Declarations of Interest

No declarations of interest were made.

16/52/WAC Minutes

The minutes of the meeting held on 29 September 2016 were approved as a correct record and signed by the Chair subject to the following amendments (in bold):

16/42/WAC Open Forum

6. A member of the public said cyclists rode the wrong way down John Street, Market Street and Downing Street.

Councillor Cantrill said signage was too general to have any impact. The Police briefed students on safer cycling.

Post meeting note: Anti-social cycling was perpetrated by various groups, not just students.

Action Point: Market Ward Councillors to follow up with Police about resident's concern that students were cycling the wrong way down **St John Street / Market St / Downing Street / Trinity St / Sidney St**

16/53/WAC Matters and Actions arising from the Minutes

Committee Action Sheet

Committee	West/Central Area Committee
Date	29/09/16
Circulated on	30/09/16
Updated on	06/12/16

ACTION	LEAD OFFICER/MEMBER	TIMESCALE	PROGRESS
<u>Open Forum</u> Chair to invite representatives to next WCAC to discuss streetscape: • (City Council) Leader, Executive Councillor for Planning Policy &	Councillor Cantrill Head of Property Services (as WCAC Lead Officer)	Feedback at next WCAC 07/12/16	The intention was to invite contacts to 29/09/16, but item deferred to a future WCAC due to number of items on the agenda. Cllr Cantrill to follow up in New Year.

<p>Transport, Head of Planning (post no longer exists) Director of Planning and Economic Development</p> <ul style="list-style-type: none"> • County Council representatives. • Officers: Green space, heritage. • Chair of Cambridge Past, Present & Future. • Cambridge BID. 			
<p><u>Open Forum</u></p> <p>Councillor Holland asked for clarification of the Safer Communities email address that concerns about touting could be reported to.</p>	Committee Manager	Feedback at next WCAC 07/12/16	Safer.Communities@cambridge.gov.uk
<p><u>Open Forum</u></p> <p>WCAC to follow up residents' concerns about late night deliveries, rat</p>	City: Cllr Cantrill, Ward Councillors and Enforcement Officers.	Feedback at next WCAC 07/12/16	Police to follow up.

<p>running, traffic flow concerns and selling of items in a residential area: King St, Paradise St / East Rd.</p>	<p>County Council: Cllr Cearns, Graham Hughes, Local Highways Manager and Parking Services.</p>		
<p>Open Forum</p> <p>Market Ward Councillors to follow up with Police about resident's concern that students are cycling the wrong way down St John Street / Market St / Downing Street / Trinity St / Sidney St.</p>	<p>Cllrs Bick, Gillespie and Ratcliffe</p>	<p>Feedback at next WCAC 07/12/16</p>	<p>Post Meeting Note: Downing Street is two-way for bike users due to the contraflow lane.</p> <p>Councillor Cearns spoke to the Police at the City Centre Working Group. They were stopping people without lights and those cycling the wrong way down one-way streets as part of the autumn check up. The Police were in continual discussions with the City and County Councils to make signage clearer for one-way streets. An update was pending from Mike Davies (County Council).</p> <p>Chief Inspector Ormerod said that clear signage was desirable before enforcement action was taken.</p>

<p>Street Lighting on Burrell's Walk</p> <p>Clarify if new lighting posts on Queen's Road painted white on the advice of City Council Heritage Officer. Another colour would be preferred by residents.</p>	<p>Cllr Cantrill</p>	<p>Feedback at next WCAC 07/12/16</p>	<p>Cllr Cantrill contacted the Urban Design & Conservation Manager who said the colour painted was the closest match Officers could find to the previous one, though it does look a bit white.</p>
<p>Environmental Report</p> <p>Officer to clarify with Waste Team if agenda P39 / addendum Waste and Recycling Data figures are increasing.</p>	<p>Nick Kester / Wendy Young</p>	<p>Feedback at next WCAC 07/12/16</p>	<p>The question on waste is covered by the Q2 figures that are included in the report and show an increase.</p>

16/54/WAC Open Forum

Members of the public asked a number of questions, as set out below.

1. **Mrs Glasberg raised the following issues:**
 - i. **Expressed concern about the Canoe Club containers.**
 - ii. **Took issue with the planning process where permission was granted for the siting of the containers.**
 - iii. **Queried if councillors had been given sufficient information on which to make a decision about the impact of the containers.**

Councillor Nethsingha said she and other councillors were aware of residents' concerns. It had been assumed the containers would be sited at the back of the site, but they were put in the front.

Councillor Holt said she had been advised of the following details:

- Various Ward Councillors were involved in the issue.
- Councillor Cantrill was liaising with City Council Officers (Ian Ross and Debbie Kaye) regarding a proposal to move the containers. They were also looking at the planning process.
 - City Council is the land owner.
 - The Canoe Club is the Applicant who rents the land.
- The Learner Pool would be unaffected as this is covered by a separate contract.

Action Point: Dave Prinsep to liaise with Mrs Glasberg regarding concerns about Canoe Club containers.

2. **Mr Carpen asked if the City Council had any legal powers to compel the disused cinema on Hobson Street to be put back into use community use.**

Action Point: Councillor Bick to feedback at next West/Central Area Committee (WCAC) regarding powers the City Council may exercise to bring the disused cinema on Hobson Street back into use.

3. **Ms Nicolson asked why new signage had been implemented on the shared pedestrian/cycleway in the Garret Hostel Lane area and what consultation had taken place about it.**

Councillor Nethsingha said signage had been implemented as a result of her Local Highways Bid in 2015. Signage was in place due to the frequent number of near misses between cyclists and pedestrians. The intention was to highlight it was a shared path like on Lammas Land.

4. **Mr Taylor queried sources of funding for the new Garret Hostel Lane area signage and whether its impact would be monitored.**

Councillor Nethsingha said:

- i. The scheme was partially complete. Markings would be implemented on the other side of the bridge once the surface had been upgraded.
- ii. County Council Local Highways Bids were equally match funded by the City Council.
- iii. It was hard to monitor the impact of the signage given the high number of pathway users, the number of whom was expected to increase.

- 5. Ms Heath raised concerns regarding:**
- i. Safe capacity for city streets, specifically in the Garret Hostel Lane area.**
 - ii. Levels of lighting in Burrell's Walk.**

Councillor Nethsingha said Balfour Beatty had not implemented correct lighting levels and there was no clause in the County Council's contract through which enforcement action could be taken.

Action Point: Councillor Holt to liaise with Penny Heath regarding policies (or lack of) regarding safe capacity for city streets, specifically in the Garret Hostel Lane area.

- 6. Mr Taylor asked if WCAC could encourage the installation of defibrillators in all community buildings and that a comprehensive list be given to emergency services.**

Another member of the public said their community organisation had investigated this and found the cost/responsibility a disincentive.

Action Point: Councillor Gillespie to liaise with Ambulance Service to ensure Emergency Services have a comprehensive list of defibrillators stored in community buildings across the city.

- 7. Mr Footitt raised the following issues regarding Airbnb:**
- i. This was a housing, planning, infrastructure and community issue.**
 - ii. Whole properties could be let out as houses in multiple occupation. This conflicted with property use planning permission.**
 - iii. Some landlords were putting out tenants in favour of Airbnb clients.**

Various residents said they were aware of properties being used as houses in multiple occupation due to Airbnb. WCAC and residents agreed this was a national issue as well as a local one. It directly affected neighbours' properties eg commuting by Airbnb guests.

Councillor Holland said that Building Control Officers could undertake enforcement action against properties being used as houses in multiple

occupation without appropriate planning permission. Local intelligence supplied by neighbours would assist this.

Action Point: Councillor Bick to feedback at next WCAC regarding implications for the city from Airbnb.

16/55/WAC WCAC Policing & Safer Neighbourhoods

The Committee received a report from Sergeant Misik regarding the policing and safer neighbourhoods trends.

The report outlined actions taken since the last reporting period. The current emerging issues/neighbourhood trends for each ward were also highlighted (see report for full details). Previous priorities and engagement activity noted in the report were:

- i. Continuation with licensed premises enforcement visits.
- ii. Violent crime in the city centre.
- iii. Traffic junction enforcement and general road safety (all road users).
- iv. Cycle theft.
- v. Tackling rough sleeping in the city centre.
- vi. Tackling drug dealing in the city centre, Arbury and Castle wards.
- vii. Theft from vehicles (Newnham).

The Committee discussed the following policing issues:

- i. A general increase in crime figure trends as a result of changes to how they are recorded.
- ii. The number of dumped used/new needles.
- iii. Enforcement of the 20MPH speed limit.
 - a. Sergeant Misik referred to Association of Chief Police Officers guidance stated that enforcement should be proportional to speed. The police were focussing on education rather than enforcement at present.
 - b. Residents noted that the 20MPH speed limit was often broken, particularly in Maids Causeway.
- iv. Road speed collection data was no longer publically available.

Action Point: Police to publish monitoring data (eg average speed) as collected pre-speed watch introduction. Also to publicise where historic data is available.

- v. Contact details for officers responsible for undertaking speed enforcement action in the combined Bedfordshire/Hertfordshire/Cambridgeshire Constabulary.
 - a. WCAC and residents desired more speed enforcement.
 - b. Chief Inspector Ormerod said that enforcement on its own was not enough. Education and enforcement were both needed. Also inappropriate speed limits led to a lack of compliance. He wished to avoid this in the city.

Action Point: Police to undertake education/enforcement work where drivers did not leave enough space for cyclists on the road.

- vi. People driving illegally modified cars late at night through Emmanuel Street.
- vii. Rough sleeping in the city:
 - a. How the Police could work with other agencies to address this and (illegal) begging.
 - b. Fire risks from people sleeping in doorways.
 - c. It was better to give money to 'Cambridge Street Aid' rather than directly to (apparently) homeless people. Money given to 'Cambridge Street Aid' (by text or on-line) funded support services for the homeless community. There were a number of fraudulent tactics used for begging eg claiming to need money for a hostel when these were free.
 - d. People could register for homeless support services through Outreach Workers and the City Council Customer Access Centre. An A5 handout was available from the Guildhall and Customer Access Centre.
- viii. Persistent parking in the cycle bay near the Revolution Bar.
- ix. Theft from vehicles.
- x. More detailed figures/information regarding violent crime in future police reports to the committee.

Councillors Nethsingha and Cearns, with agreement of WCAC requested changes to the recommendations. Councillor Holt formally proposed to add the following:

Delete: Original Recommendations

- Anti-social behaviour associated with rough sleeping.
- Alcohol-related violence within the night-time economy.

Replace with Revised Recommendations

Police priorities:

- Issues (eg anti-social behaviour) relating to rough sleeping and working in partnership with other agencies to address these.
- Violence within the city centre.
- Anti-social behaviour of road users.

The changes to priorities was **unanimously agreed**.

The following priorities were unanimously **agreed**:

- i. Issues (eg anti-social behaviour) relating to rough sleeping and working in partnership with other agencies to address these.
- ii. Violence within the city centre.
- iii. Anti-social behaviour of road users.

16/56/WAC Cambridge Live: Where we are and What Next for City Events

The Committee received a report and also a presentation from the Managing Director, Operations Director, the Head of Sales and Marketing and Press and Marketing Manager providing an overview of Cambridge Live's performance and achievements since taking over the responsibility for the management of the majority of the City Council's cultural services from April 2015. This was the starting point for an engagement process to inform the future plans for the City Events programme run on behalf of the City Council, with the Committee asked to support and promote the wide ranging engagement process, including engagement with community groups and residents which would feed into the discussions for the programme arrangements 2010 to 2025.

Members of the public asked a number of questions, as set out below.

1. Mr Carpen asked if:

- **Cambridge Live could use the old Cambridge Assessment site as a venue as the city population was expanding so more people could be attracted to events. He asked if Cambridge Assessment, Cambridge Live and the City Council could liaise on this.**
- **Donations could be invited from members of the public to improve Guildhall and Corn Exchange facilities (as per the Central Library) donation box).**

Sara Garnham said that the Guildhall and Corn Exchange buildings were the responsibility of the City Council, so they were responsible for long term maintenance planning. This could be considered as part of a long term project after Cambridge Live's 5 year initial set up period.

2. A member of the public raised concerns about acoustics in the Corn Exchange.

Steve Bagnall said there had been historic issues, but these had been addressed. The building was due a refurbishment in the near future.

3. Councillor Gillespie queried Cambridge Live's recycling policy.

Steve Bagnall said Cambridge Live/Folk Festival had won the Greener Festival Award in the last few weeks. 'Environmental credentials' ie good practice was built into standard actions, rather than explicitly set out in Cambridge Live strategies, so that environmental actions could be taken across different sites.

4. Councillor Cearns asked for participation, health and well-being to be explicitly set out in Cambridge Live priorities.

Steve Bagnall said health and well-being should be a continuing theme in future.

5. Councillor Bick asked Cambridge Live to liaise with open space Friends Groups when organizing future events to mitigate impact eg car parking.

Steve Bagnall said car parking was considered as part of event planning in consultation with the City Council. Future needs were being reviewed.

16/57/WAC Environmental Reports - WAC

The Committee received a report from the Operations Manager – Community Engagement and Enforcement. She brought the report up to date by stating a typographical error on agenda P68 incorrectly listed the number of needles collected as 476 instead of 78.

The report outlined an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the West Area Committee. The report identified the reactive and proactive service actions undertaken in the previous quarter, including the requested priority targets, and reported back on the recommended issues and associated actions. It also included key officer contacts for the reporting of waste and refuse and public realm issues.

The following were suggestions for Members on what action could be considered for priority within the West Area for the period of December 2016 to February 2017.

Continuing priorities¹

Number	Priority details
1	Enforcement and City Ranger patrols in the City Centre to address issues of illegally deposited trade waste and littering. Justification: Littering and illegal deposited waste if left uninvestigated can cause ongoing issues and encourage antisocial behaviour. This priority has been included as a continuation to balance the high standard of trade waste management and litter patrols already existing in the West/Central area and to continue to build upon this work further.
2	Joint working patrols to address the issues of fly tipping at Adam and Eve Street recycling point Justification: Fly tipping at Adam and Eve Street recycling centre continues to be a problem for fly tipping figures across the West area. Enforcement and ranger work to focus on these areas will balance education and enforcement to deter this problem.

New suggested priorities

Number	Priority details
3	Dog warden patrols to target irresponsible dog owners on Midsummer Common Justification: In November there were three reports of intimidating or uncontrolled dogs on Midsummer Common. Dog warden patrols are planned to focus on this area at key times and to gather intelligence / speak to dog owners about the issues in the area.

The Committee discussed the following issues:

- i. Rationalising of Midsummer Common bins.
- ii. Need for dog poo bins at the bottom of Chestnut Walk/Huntingdon Road.
- iii. Need for regular clearance of cigarette bins on rubbish bins in all WCAC wards.
- iv. Fly tipping was a cross-city issue. Some areas were affected more than others.

¹ Amendments to continuing priorities are shown in italics

- v. Dog Control Orders would automatically become a Public Space Protection Order in autumn 2017, and consultation has taken place recently regarding updating restrictions.
- vi. The Dog Control Orders would cover the Community Orchard.

Action Point: Wendy Young to liaise with Open Spaces Team to request regular clearing of cigarette bins on rubbish bins.

- vii. Condition of fence and railings in the Garret Hostel Lane and Christ Pieces area.

Action Point: Wendy Young to liaise with Alistair Wilson to request land owner(s) maintain the railings between Queen's Road and the Garret Hostel Lane bridge.

Action Point: Wendy Young to liaise with Alistair Wilson to look into the issue of the white picket fence outside Millworks restaurant by the Mill Pond. The fence may be the property of the landowner, but whoever owns it please could they be asked to repair it?

- viii. Fly tipping in the Adam & Eve Recycling Centre and Kite areas.

Members of the public raised the following issues:

- i. Rationalising of Queen's Green and Burrell's Walk bins.
- ii. Litter in the Garret Hostel Lane area, possibly caused by the night time economy. Suggested tackling this through Ward Walkabouts rather than bins.
- iii. Carrisbrooke School and local residents thanked Rangers for their clean-up work.
- iv. Queried if electrical items could be recycled as part of a wider City Council clear up scheme.

The Operations Manager said electrical items were recycled once a year by the Waste Team. Also through City Homes general clear up sessions in deprived areas.

In response to Members' questions the Operations Manager – Community Engagement and Enforcement said the following:

- i. The trial of temporary bins on Fitzroy street had been a success so they would be replaced with permanent ones.
- ii. Requested suggestions on where bins:

- a. Were needed such as Chestnut Walk, and Garret Hostel Lane area.
- b. Could be rationalised on Midsummer Common.

Action Point: Wendy Young to return with comments on bins at the next committee.

- iii. People who asked others to dispose of their waste could be fined if the disposer simply dumped it, (known as duty of care that all waste producers had).

The Committee discussed the following as additional and revised recommendations for action:

Recommendation 3

- i. To include the Community Orchard.

Following discussion, Members **unanimously resolved** to approve priorities for action as amended above.

The meeting ended at 10.00 pm

CHAIR

Agenda Item 4

Committee Action Sheet

Committee	West/Central Area Committee
Date	07/12/16
Circulated on	09/12/16
Updated on	28/02/17

ACTION	LEAD OFFICER/MEMBER	TIMESCALE	PROGRESS
<p><u>Matters Arising</u></p> <p>Chair to invite representatives to the next WCAC to discuss streetscape:</p> <ul style="list-style-type: none"> • (City Council) Leader, Executive Councillor for Planning Policy & Transport, Director of Planning and Economic Development. • County Council representatives. • Officers: Green space, heritage. • Chair of Cambridge Past, Present & Future. • Cambridge BID. 	<p>Councillor Cantrill</p> <p>Head of Property Services (as WCAC Lead Officer)</p>	<p>Feedback at next WCAC 09/03/17</p>	<p>The intention was to invite contacts to 29/09/16, but item deferred to a future WCAC due to number of items on the agenda.</p> <p>Issues now addressed.</p>
<p><u>Open Forum</u></p> <p>Dave Prinsep to liaise with Jean Glasberg regarding concerns about Canoe Club containers.</p>	<p>Dave Prinsep</p>	<p>Feedback at next WCAC 09/03/17</p>	<p>Dave Prinsep has checked the situation about the Canoe Club. Councillor Cantrill is aware of the situation and discussions have been taking place over the last 6 weeks or so involving Ian</p>

			Ross, Suzanne McBride, Stephen Kelly and planning officers. Jean Glasberg is being kept informed of what is happening.
<u>Open Forum</u> Councillor Bick to feedback at next WAC regarding powers the City Council may exercise to bring the disused cinema on Hobson Street back into use.	Councillor Bick	Feedback at next WCAC 09/03/17	Councillor Bick has been following up issues with Officers.
<u>Open Forum</u> Councillor Holt to liaise with Penny Heath regarding policies (or lack of) regarding safe capacity for city streets, specifically in the Garret Hostel Lane area.	Cllrs Holt	Feedback at next WCAC 09/03/17	
<u>Open Forum</u> Councillor Gillespie to liaise with Ambulance Service to ensure Emergency Services have a comprehensive list of defibrillators stored in community buildings across the city.	Cllr Gillespie	Feedback at next WCAC 09/03/17	
<u>Open Forum</u> Councillor Bick to feedback at next WAC regarding implications for the city from Airbnb.	Councillor Bick	Feedback at next WCAC 09/03/17	Councillor Bick has been following up issues with Officers.

<p><u>Police and Safer Neighbourhoods</u></p> <p>A member of the public asked the Police to publish monitoring data (eg average speed) as collected pre-speed watch introduction. Also to publicise where historic data is available.</p>	<p>Lynda Kilkelly / Tom Kingsley</p>	<p>Feedback at next WCAC 09/03/17</p>	<p>Police response to speed camera traffic monitoring query:</p> <p>This is work that the constabulary has not done for a number of years now, which is why the data on the force website stops.</p> <p>There is no way for us to get this information/work done any more.</p>
<p><u>Police and Safer Neighbourhoods</u></p> <p>Colin Rosenstiel asked the Police to undertake education/enforcement work where drivers did not leave enough space for cyclists on the road.</p>	<p>Lynda Kilkelly / Tom Kingsley</p>	<p>Feedback at next WCAC 09/03/17</p>	
<p><u>Environmental Report</u></p> <p>Wendy Young to liaise with Open Spaces Team to request regular clearing of cigarette bins on rubbish bins.</p>	<p>Wendy Young</p>	<p>Feedback at next WCAC 09/03/17</p>	<p>Issue passed to Operations Team to undertake as part of regular activity.</p>
<p><u>Environmental Report</u></p> <p>Wendy Young to liaise with Alistair Wilson to request land owner(s) maintain the railings between Queen's Road and the Garret Hostel Lane bridge.</p>	<p>Wendy Young</p>	<p>Feedback at next WCAC 09/03/17</p>	<p>Alistair Wilson / Anthony French following up. The railings on the east side on the bridge approach may be the County Council's responsibility? The railings on the west side of the bridge to</p>

			Queen's Road are the Colleges' on either side?
<u>Environmental Report</u> Wendy Young to liaise with Alistair Wilson to look into the issue of the white picket fence outside Millworks restaurant by the Mill Pond. The fence may be the property of the landowner, but whoever owns it please could they be asked to repair it?	Wendy Young	Feedback at next WCAC 09/03/17	Alistair Wilson / Anthony French following up. The City Council has repaired some of the fence closest to the Green. The sections in poor repair are the responsibility of the restaurant?
<u>Environmental Report</u> Wendy Young to return with comments on bins at the next committee.	Wendy Young	Feedback at next WCAC 09/03/17	No comment.

Ian Sandison, Chairman – Cambridge BID WCAC March 9th 2017 Update



Businesses/people come to Cambridge for three reasons:

Access to skills and University research;

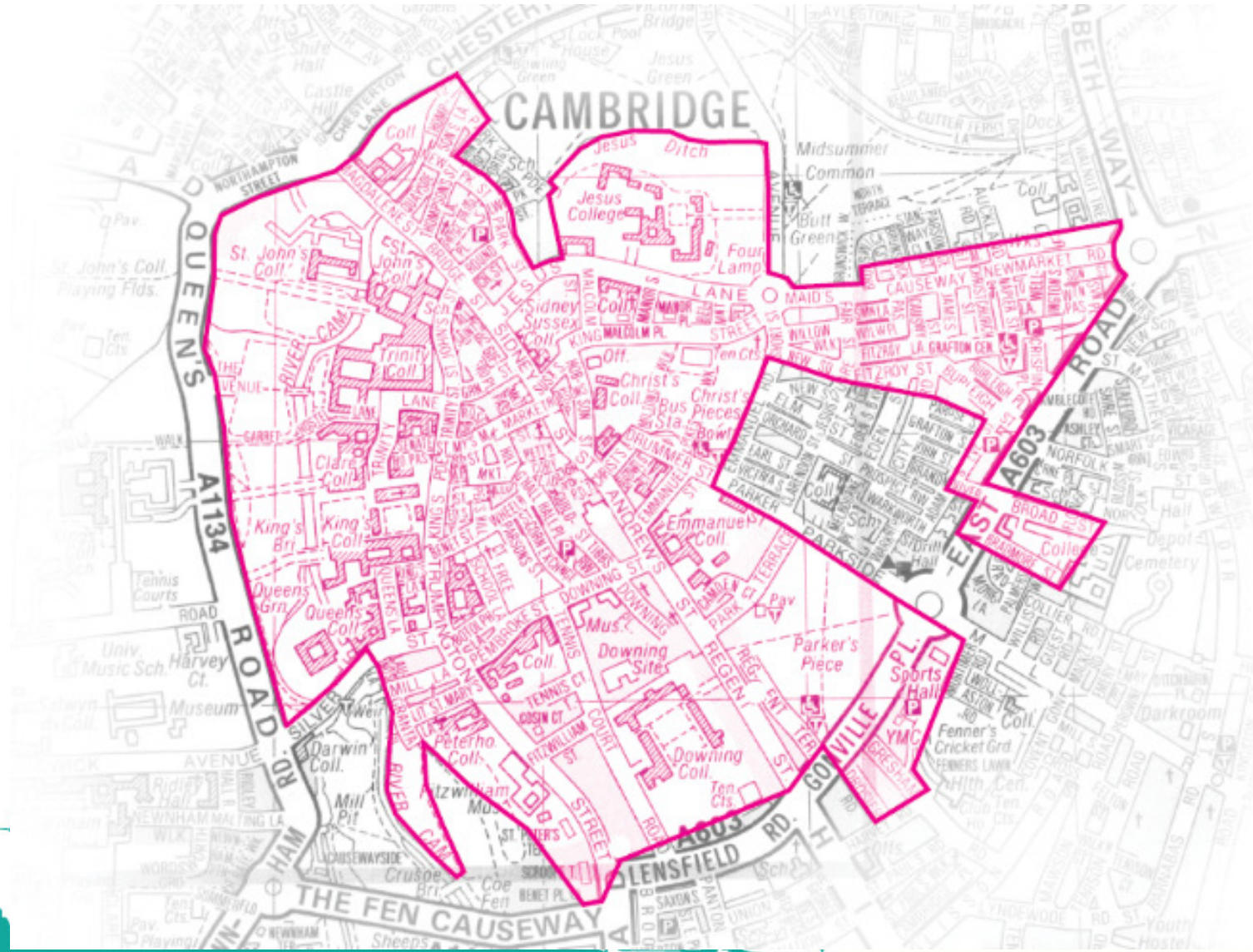
Connectivity - not only to London but also to our city's unique knowledge economy, wealth of ideas and meeting of minds;

Thirdly, because of Cambridge, the place - for the history, culture, entertaining night life, great retail shopping experience, excellent schools and 'better' quality of life.

Cambridge BID takes a lead role in developing and delivering much of this third element through multiple touchpoints for visitors and businesses.



The BID Area





Where we have come from...

- Love Cambridge established the framework for a Business Improvement District in Cambridge
- CBbid Business Proposals developed in 2012 and Cambridge BID Ballot in October 2012 returned a 'yes' vote
- BID launched on 1st April 2013 with a mandate to deliver for Cambridge over a five-year period, businesses pay a levy, many Independent businesses do not pay but still benefit from services and projects.
- BID Board of 16 Directors representing business sectors and City and County Councils



Business Plan Voted on has 4 work Streams

- Safe and Clean
 - Welcoming and Vibrant
 - Pride and Promotion
 - Business Support
-
- Over 250 BIDS in the UK with 60+ reballots per year.
 - £75m in levy per annum
 - In 2016 18 second term renewals and 22 third term renewals



Welcoming and Vibrant

Welcoming & Vibrant

- Meeting and Greeting through our Ambassadors has expanded with a pop up stand and regular presence at Cambridge Train Station
- Festive Lights – ensuring Cambridge is illuminated at Christmas

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Welcoming and Vibrant - City Ambassadors

Three core elements of the service:

- 1. Visitor welcome*
- 2. Business engagement*
- 3. Environmental reporting*

- 50,000 consumer interactions
- 2,800 business visits
- 245 environmental reports



Cambridge BID

Pride & Promotion

- Communications – getting your messages out through emailers, printed materials and seasonal publications, via social media and on our website
- Supporting Cambridge Style Week in March 2016
- A Valentines Competition in partnership with Heart
- An Easter Trail
- Independents Week – 1st – 9th October
- Window Dressing Competitions
- Christmas Lights Switch On
- Sparkle & Shine Ball



Pride and Promotion

Marketing publications:

- 290,000+ print circulation, including:
 - Christmas and Summer magazines
 - Mini-guides, such as Independents' Month
 - 100 pick-up points for Family of Guides

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Consumer engagement:

- Almost 8,000 consumers on our database
- 4,000 followers on Twitter alone and extensive social media reach across various channels
- 50,000+ consumer interactions with our City Ambassadors



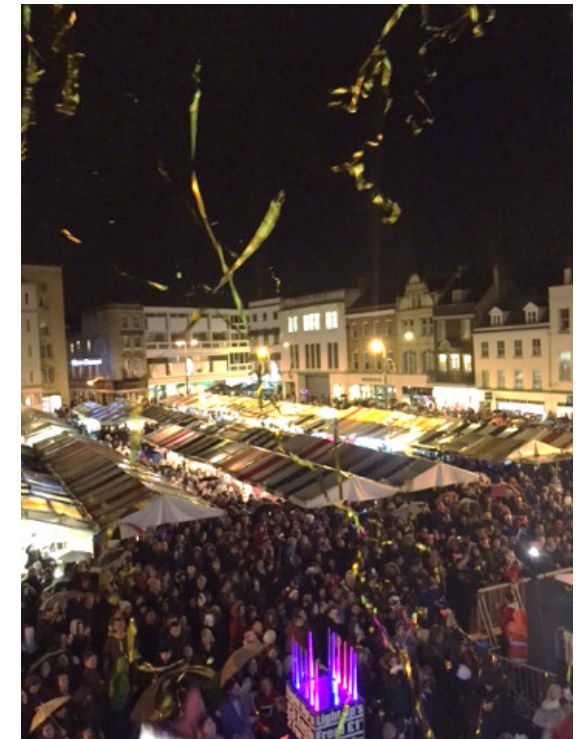
Pride and Promotion - events and promotions

Sector and Seasonal promotions

- Cambridge Style week, Easter, Xmas, Valentines promotions
- Independents Month

Events, including:

- 5,000 attend Christmas 'Big Switch On'
- Support for numerous cultural events including Open Cambridge, The History, Jazz and Busking festivals and the Ice Rink



Safe and Clean

Safe & Clean

- 56 Street deep Cleansed
- Rapid Response Service – now 7 days a week
- Tackling chewing gum
- Taxi Marshalls, Street Pastors
- Radio Scheme and bespoke security training to retailers

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Safe and Clean – CAMBAC (Cambridge Business Against Crime)

- 115 CAMBAC members within BID Area, membership fee covered by BID Levy
- Taxi Marshals; 27,000 people safely home
- Bespoke security training to retailers
- 2 Project Argus counter terrorism training sessions

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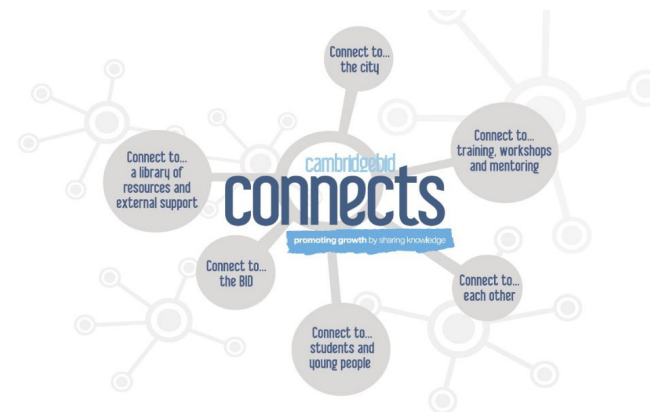


Business Support

Business Support

- 200 Business Mystery Shop Programme
- Regular Performance Monitoring Reports
- Cost Saving Initiative with Meercat Associates
- Showcasing Training Opportunities
- Form the Future Skills Programme with work placements planned in 2017

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Business Support – cost saving

Cost saving initiative:

- Hundreds of businesses received a cost saving review.

- £200K savings identified + £135K savings realised



Business voice

Business Voice

- Maintained strong relationships with key stakeholders and act as a credible voice for city centre businesses
- Providing a “Business Voice” for BID businesses on key issues - City Deal, Park Street, Cambridgeshire Devolution, Parking Charges, and with TV, Radio and Press
- Supporting a strategic last mile delivery project to reduce commercial vehicle movements and deliveries

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**GREATER
CAMBRIDGE
CITY DEAL**



Performance monitoring

Performance monitoring initiatives:

- 5 footfall cameras now installed.
- Performance advisory group formed in 2015
- Monthly reports include footfall, P&R, Car Park, Guided Bus and Shopping centre data with a national and regional comparison provided



Cambridge BID – year 5

4 main project areas will continue

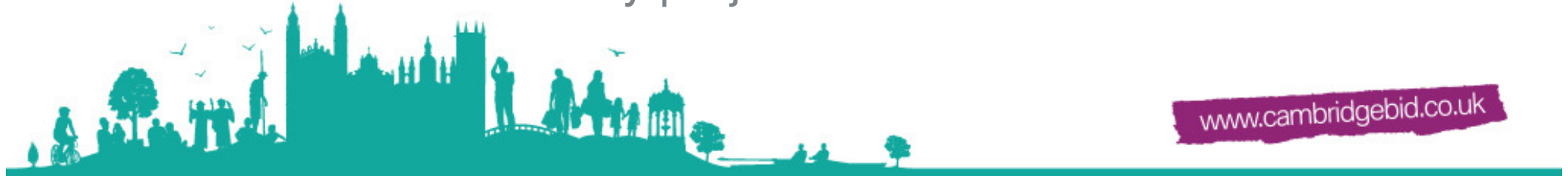
Promotional

page 39

- Increase Ambassador presence at Station
- Launch Cambridge Gift card May/June
- Large employers/Consumers/Businesses

Strategic

- Begin second term engagement process
- Continue consultation on City Deal + Park Street
- Promote last mile delivery project



Cambridge BID – year 5

4 main project areas will continue

Safe and Clean

- Page 40
- Expand some of the street cleaning services
 - Work with City Council on street life, punt touts, rough sleeping
 - Further promotion of Cambridge Street Aid, over £5,000 donated by Feb 2017



Term 2 business plan process

- Initial feasibility survey completed by 125 businesses across all sectors in January 2017
- Detailed consultation process Feb – May on our term 2 business plan with 40% of our businesses
- Business Plan developed July – August
- Published late summer/ Sept



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CAMBRIDGE CITY COUNCIL

REPORT OF: Urban Growth Project Manager

TO: West/Central Area Committee

9/3/2017

WARDS: Castle, Market, Newnham

S106 DEVOLVED DECISION-MAKING: 2016/17 PRIORITY-SETTING

1. INTRODUCTION

In late 2016, the council invited ideas to improve open spaces and play areas in Cambridge as part of the latest S106 funding round. Four proposals were suggested in this Area (see Appendices A-D). Section 3 sets the context and Section 4 assesses the applications against the council's S106 selection criteria (see Appendix E).

2. RECOMMENDATIONS

That the West/Central Area Committee prioritises the following local project proposals for the use of devolved S106 contributions from the Area, subject to business case approvals (as appropriate):

- a. footway construction, landscaping & play safety surface refurbishment within the play area at Histon Road Rec Ground (estimated cost: £40,000, 'informal open space' contributions);
- b. creating a sustainable open space within St Clement's churchyard, Bridge Street (estimated cost: £10,000, 'informal open space' contributions).

3. BACKGROUND

3.1 New homes and development lead to more demands on local facilities. The council can ask developers to pay off-site S106 contributions to mitigate that impact when not addressed on-site. An overview of the council's approach to S106 contributions can be found at <https://www.cambridge.gov.uk/our-approach-to-s106>.

3.2 Decision-making over the use of some off-site, generic¹ S106 contributions from local developments has been devolved to area

1. Generic contributions relate to broad infrastructure types (eg, 'informal open space') and were the sort that the council tended to secure prior to the changes to

committees since 2012. The West/Central Area Committee has received S106 priority-setting reports every year since then.

- a. During 2016, the S106-funded projects completed in the West/Central Area included:
 - Christ's Pieces tennis court improvements (Market ward);
 - Shelly Row play area improvements (Castle ward);
- b. In addition, the business case for the Lammis Land tennis court improvements (up to £45,000 in Newnham ward) has been recently signed off for implementation, following consultation with the Area Committee chair and vice chair and opposition spokes.

3.3 **S106 funding availability:** Reports over recent years have alerted the Area Committee to the implications of new national restrictions² and regulation changes. In Cambridge, the receipt of new generic S106 contributions is tapering off. Overall, generic S106 funds are running down. Whilst consolidating remaining generic contributions into either 'all devolved' or 'all centralised' funds (see paragraph 3.6) helps to maximise spending power, availability is still limited.

3.4 Table 1 provides an estimate³ of funding availability as at mid-February 2017: these figures are currently being reviewed⁴. The ward-level funding availability analysis may change as a result, with the possibility of some increase in the availability of 'informal open space' contributions in Market ward in particular. An update will be given at the meeting.

Table 1: Availability of S106 funding devolved to West/Central Area⁵

Ward	'Play provision'	'Informal open space'
Castle	Below £15,000	£30,000 - £50,000
Market	Below £15,000	£15,000 - £30,000
Newnham	Below £15,000	Below £15,000

government regulations in April 2015. Since then, however, the council can now only seek specific contributions relating to improvements to particular facilities.

2. S106 funds can no longer be sought from developments of fewer than 11 homes.
3. These estimates consolidate all available 'open space' and 'play provision' contributions from the Area into separate devolved funds.
4. The review is taking place ahead of the S106 report to the Community Services Scrutiny Committee on 16 March. It will account of new S106 income received recently and reallocations of S106 funding in order to optimise links between the location of local and strategic projects and where the contributions come from.
5. Variations in funding across the Area reflect different levels of development between wards and the allocation of local funds to local projects.

- 3.5 Whilst S106 contributions have been devolved on an area basis, the need to provide a ward-level analysis becomes more important in this context. This does not mean that S106 contributions from a particular ward can only be used to fund projects in the same ward (as parts of other wards may come within the catchment area for an improved facility too). Officers aim to fund local projects from relevant, devolved S106 contributions from nearby developments in the same ward before allocating contributions from nearby developments in neighbouring wards in the same Area.
- 3.6 **2016/17 funding round:** The overall arrangements for the latest round were agreed following a report to the Community Services Scrutiny Committee in October 2016.
- a. All remaining generic S106 contributions for providing/improving 'informal open space' and play 'provision for children and teenagers', which have been received from developments in a local area⁶ are devolved to the relevant area committee.
 - b. At the same time, the use of all remaining contributions in the 'outdoor' and 'indoor sports', 'public art' and 'public realm' types are decided by the relevant executive councillor⁷.
 - c. proposals for the use of the 'community facility' and 'public realm'⁸ contribution types have not been sought in the 2016/17 round, in order to allow the council take stock of the findings of the on-going strategic review of community provision and the budget implications of a number of on-going public realm improvements.
- 3.7 The 2016/17 S106 funding round has proceeded as planned.
- a. Local residents and community groups were invited⁹ to put forward proposals over seven weeks (from late October until 19 December 2016)¹⁰ for improving open spaces and play areas.

6. Based on area committee boundaries (North, East, South and West/Central).

7. Even so, the council continues to seek to fund projects in a particular ward or area from S106 contributions received from developments in the same ward or area.

8. Deferring the next funding round for 'public realm' contributions is not an issue for this, which has no generic S106 contributions available in this category.

9. Awareness of the funding round was raised amongst residents / residents' associations, community groups, equalities groups and councillors by email, social media, the council's website, news releases and 'Cambridge Matters' magazine.

10. Following the 19/12/16 deadline, councillors were given until mid-January to put forward any other proposals. Council services were also asked to suggest possible schemes which would complement the proposals from local communities and councillors, mitigate the impact of development and address needs identified in recent strategies, such as the Outdoor Play Investment Strategy.

- b. All proposals received have been assessed by officers against the council's 2016/17 S106 selection criteria (see Appendix E).
- c. S106 grant applications for small-scale public art projects in Cambridge (including some from this Area¹¹) are being reported to the Community Services Scrutiny Committee on 16 March.

4. **CONSIDERATIONS: ASSESSMENT OF THE S106 PROPOSALS**

- 4.1 Three project proposals have been received in the 2016/17 round (see Appendices A – D) and have been assessed against the criteria.

A. HISTON ROAD REC GROUND: FURTHER IMPROVEMENTS			
Ward:	Castle	Estimate:	Not costed
<ul style="list-style-type: none"> • Since this proposal was received, benches and bins have been installed at Histon Road Rec Ground in early 2017, funded from repairs and renewals budgets (these items would not have been eligible for S106 funding anyway). • Following the concerns from local councillors about the informal paths and surfacing within the play area (including pitted areas beneath swings and other play equipment), council officers have put forward Proposal B to set out how this could be addressed. • If the noticeboard has deteriorated, this would be a matter for funding from the repairs & renewals budget, not S106 funding. • Whilst the climbing rocks are popular amongst some users of the Recreation Ground, when options for park improvements have been raised previously, some doubts have been expressed about whether the use of them is so great to warrant an extension. • The estimated costs of proposal B are likely to use up all the devolved 'informal open space' S106 contributions within Castle ward, meaning that it is unlikely that there would be any appropriate, generic S106 funds left for ditch dredging or climbing wall extensions in due course. 			

11. The public art grant applications include: purchasing an existing stone carving at Ascension Burial Ground (Castle); a pop-up gallery/art space at the Big Weekend (Market); 'Eddington Flag Parade' on the North West Cambridge development (Castle), 'Michael Rosen History Walking Trails 2' (including two primary schools from this Area); performance art related to the temporary installation of an Antony Gormley sculpture on Northampton Street Green (Castle) and a showcase of Queer Arts (city-wide project, launched at the Big Weekend). Not all proposals meet the S106 selection criteria for public art. The Executive Councillor for Streets and Open Spaces will be asked to choose which eligible proposals to prioritise.

B. HISTON ROAD REC GROUND: FOOTWAY CONSTRUCTION, LANDSCAPING & PLAY SAFETY SURFACE REFURBISHMENT

Ward:	Castle	Estimate:	£40,000
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Recommended. These proposals for improving the surface within the play area, making it more accessible all year round, have been developed following a site meeting with one of the ward councillors.

Going ahead with this proposal would help to make sure that remaining, time-limited, 'informal open space' S106 contributions from Castle ward can be used on time. Delaying the use of this funding for another, later project would not be advised.

C. JESUS GREEN DITCH – BIODIVERSITY IMPROVEMENTS

Ward:	Market	Estimate:	Two phases: £30,000 - £50,000 per phase ¹²
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This proposal has been raised before (and has attracted local support) but was unfortunately unsuccessful in a previous bid for lottery funding. Officers are keen to put forward the idea again, this time for use of S106 funding. They will be contacting the Friends of Jesus Green and Jesus College about revisiting the proposal.

Whilst the current S106 funding availability analysis indicates insufficient local S106 contributions to undertake this project, it is hoped that the on-going review of S106 spending/allocations might help to increase the amounts available. An update will be provided at the meeting. If it turns out that appropriate S106 contributions could be made available, some funding towards this project could be recommended, either now or at a later date.

This project proposal is based on two phases of work. Improvements nearer the path between Lower Park Street and Victoria Avenue would be likely to require more engineering and, hence, might be more expensive. Biodiversity improvements further away from the path would involve softer landscaping and would cost less per metre.

Once there is greater clarity about funding availability, options to be considered might include:

- weighing up whether to carry out one phase only if there is not sufficient funding to do both; and/or
- seeking other sources of funding beyond generic 'informal open space' S106 contributions.

12. A section of board walk (estimated to cost an additional £25,000) could be installed through the new marsh area should sufficient funds be available.

D. ST CLEMENT'S CHURCHYARD – CREATING A SUSTAINABLE OPEN SPACE

Ward:	Market	Estimate:	Up to £10,000
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Modified proposal recommended. Many aspects of this proposal meet the criteria of providing/improving open space and improving access. However, maintenance works would not be eligible for S106 funding and would need to be resourced in other ways. The provision of a garden would also not meet the criteria and the church might need to raise the funds for this element themselves.

A mini management plan can be written for the site with members of the volunteer group, from which opportunities for enhancement of this small site would be recommended.

- 4.2 The proposals prioritised by the Area Committee will be allocated appropriate S106 contributions and added to the council's 'projects under development' list. Consultation will be carried out, as appropriate, on the proposals and designs for these prioritised projects. Business cases for local projects estimated to cost between £15,000 and £75,000¹³ will be developed and considered by the council's (officer-level) Capital Programme Board. Comments from the Area Chair, Vice Chair and Opposition Spokes¹⁴ will then be sought prior to sign-off by the relevant service manager under delegated authority¹⁵.

5. IMPLICATIONS

- 5.1 **Financial implications:** Whilst it has been possible for this report to recommend at least a couple of substantial projects for S106 funding from the Area Committee's devolved funding, it is clear that there is significantly less room for manoeuvre than in the past. Once this off-site generic funding has been used, there will be little or no more.
- 5.2 Last October's Community Services Scrutiny report on the S106 priority-setting process highlighted that, although it will not be possible to come to a definitive view until after the 2016/17 round, this might be the last full priority-setting round covering such a range

13. Whilst projects below £15,000 do not require a business case, local councillors are still consulted on the development of the details.

14. The business case sets out the project's scope, design, costs, delivery timescales & other implications. It takes account of consultation findings too (as appropriate).

15. Appraisals for local projects above £75,000 would be reported back to the Area Committee, although this would not apply in the case of the proposals recommended in this report.

of the generic contribution types and all areas of the city. In future, there might have to be narrower priority-setting exercises based on certain contribution types or areas. Consideration may also need to be given to using residual generic contributions to supplement the funding of projects for which specific projects are being collected¹⁶.

- 5.3 **Staffing implications:** Those projects that are prioritised will be developed and (assuming business case sign-off can be secured) taken forward by council officers in the Streets and Open Spaces Development team, in the coming year as/when on-going projects are completed.
- 5.4 **Other implications:** Business cases for individual projects will consider a range of factors including equalities and anti-poverty implications, climate change ratings, community safety, procurement matters and communications and consultation. An overview of the progress being made on the delivery of S106-funded projects is updated every three to four months on the council's S106 projects web page (www.cambridge.gov.uk/s106-projects).

6. BACKGROUND PAPERS

- 6.1 These background papers on the S106 devolved decision-making process were used in the preparation of this report:
- 'S106 priority-setting process' (Streets and Open Spaces) report to Community Services Scrutiny Committee on 6/10/2016;
 - 'Outdoor Play Investment Strategy, 2016-20' report to Community Services Scrutiny Committee on 8/10/2015;
 - 'S106 devolved decision-making: 2015/16 priority-setting' report to West/Central Area Committee on 3/12/2015;
 - 'S106 priority-setting: follow-up' report to West/Central Area Committee on 11/2/2016.
- 6.2 Further information (can be found on the Developer Contributions web page (www.cambridge.gov.uk/s106)). This includes sections on the council's approach to S106 funding, S106-funded projects, the S106 priority-setting process and changes to S106 funding.

16. More details about the council's interim approach to seeking specific S106 contributions can be found at www.cambridge.gov.uk/changes-to-s106-funding.

7. APPENDICES

S106 proposals for improvements at

- A. Histon Road Rec Ground: further improvements
- B. Histon Road Rec Ground: footway construction, landscaping & play safety surface refurbishment
- C. Jesus Green ditch – biodiversity improvements
- D. St Clement’s Churchyard – Creating a sustainable open space
- E. 2016-17 S106 selection criteria (Cambridge City Council)

8. INSPECTION OF PAPERS

To inspect the background papers or if you have a query on the report please contact:

Author’s Name: Tim Wetherfield
Author’s Phone Number: 01223 – 457313
Author’s Email: tim.wetherfield@cambridge.gov.uk

Proposal from local councillors

Histon Road Recreation Ground

Suggested by Councillors Hipkin and Holland

We are calling for informal open space S106 funds to be dispensed entirely within the Histon Road Rec Ground as follows.

1. A number of informal paths within the fenced area are muddy and impassable, particularly those leading to the bucket swing, the infant play area and the roundabout leading from the gate at the Richmond Road end to the grounds.
2. A number of new and replacement benches are required. The two benches outside the fenced-in play area at the Richmond Road entrance side and close to the table tennis are dilapidated with metal fittings exposed and need replacing. There is also a need for new benches close to the mound and the zip wire and possibly the climbing wall in the fenced-in play area.
3. A number of pitted areas beneath the swings and other play equipment installations need to be filled and possibly resurfaced.
4. Replacement of noticeboards which have deteriorated.
5. Replacement and upgrade of litter bins (eg, recycling options)

Longer term schemes

- The brook / ditch needs dredging.
- Some local residents are calling for an extension to the climbing wall.

Proposal from council officers

Histon Road Rec Ground: footway construction, landscaping and play safety surface refurbishment

Suggested in response to the suggestions (1) and (3) in Appendix A in order to develop a more detailed proposal.

1. What sort of improvements do you have in mind?

To construct footways running through play area using safety surfacing materials to conform to RoSPA¹⁷ standards. The footways would form a link from one item to another. To remove existing safety surface beneath two items of play and install new upgraded surface and improve landscaping creating a safer play experience.

2. Why is this project needed?

Use of the play area can be limited following inclement weather due to ground being waterlogged. This prevents users with pushchairs or wheelchairs from accessing much of the play equipment. Some sections of safety surface can be difficult to navigate with pushchairs and wheelchairs following wet weather. High residential area scoring highly for location in the City Council Outdoor Play Investment Strategy 2016-2021.

3. How would local communities within Cambridge benefit?

Improvements would allow greater access for all users particularly benefitting disabled people and young people.

4. Have any preparations/discussions taken place about this?

Site meeting with one of the ward councillors and a discussion with the Friends group.

5. Any opposition / potential issues? How might this be overcome?

No opposition expected. Support from members and friends of group.

17. Royal Society for the Prevention of Accidents

Proposal from council officers

Jesus Green ditch – biodiversity improvements

1. What sort of improvements do you have in mind?

To enhance Jesus Green ditch, situated between Jesus Green and Jesus College (ie, between Lower Park Street and Victoria Avenue). If sufficient funding was available¹⁸, these improvements could be along the whole side of Jesus Green. There is an opportunity (as supported and proposed within the previously unsuccessful Heritage Lottery Fund bid) to soften the banks of the ditch through replacing the existing concrete bank treatment with a more natural boundary. This would consist of using sweet chestnut stakes to support bundles of hazel to retain the bank, topped with coir (coconut fibre) rolls, pre planted with aquatic native vegetation. The eastern end of the ditch lends itself to lowering a section of the bank to wet an area of existing amenity grassland to provide suitable conditions for a more diverse wetland flora to flourish, including colourful native species such as Purple Loosestrife, Yellow Flag Iris and Water Mint.

Increasing the variety and diversifying the structure of the ditch edge will enhance the biodiversity value of Jesus Green and in combination with other projects such as Logan's Meadow Local Nature Reserve (LNR) backwater creation (Complete S106 project) and Sheep's Green LNR watercourse enhancement (current S106 project) will improve biodiversity within the River Cam (County Wildlife Site) floodplain. Species that would benefit include the protected water vole (a small population is present but the current conditions are not optimal for breeding and foraging).

Aesthetically the new bank will be a more pleasant and interesting environment to be explored by park users. The increased vegetation should assist in improving water quality and clarity within the ditch¹⁹.

Officers are currently reviewing the management plan and intend to promote this vision within it.

2. Why is this project needed?

The proposal would enhance the biodiversity within Jesus Green, and create a much more natural feel to this watercourse and the wider park. Previous discussions with Jesus College regarding the ditch suggest they might be interested in being partners in any proposed enhancements.

18. Work could be in two phases, costing between £30,000 - £50,000 per phase.

19. A section of board walk (estimated to cost an additional £25,000) could be installed through the new marsh area should sufficient funds be available.

3. How would local communities within Cambridge benefit?

Greater access to biodiversity with opportunities to explore natural habitats and discover less familiar species such as water voles.

4. Have any preparations/discussions taken place about this?

Officers have had outline project discussions with Jesus College in 2015. The outline proposal was raised as a suggestion within previously declined HLF bid, and was generally supported during the public consultation.

5. Any opposition / potential issues? How might this be overcome?

Not aware of any. Full public consultation would be undertaken as part of the project business case

Proposal from St Clement's Church

Creating a sustainable open space in St Clement's Churchyard on Bridge Street

Forwarded via Councillor Bick

1. What sort of improvements do you have in mind?

There are three elements to this proposal: (a) Creation of community open spaces, (b) Landscape improvements and (c) resource needs.

A: Creation of Community Open Spaces

St Clement's churchyard has "closed" status²⁰ and the city council already exercises maintenance responsibility. Over the last 3 decades volunteers from the church have worked with the council to maintain the church yard. The proposed plan is to enhance the churchyard to extend its use for two community purposes.

(i) To reclaim the 'wilderness' area at the back of the church yard which is overgrown with nettles and weeds. This will provide an open space for the children of Park Street Primary School. The school is within the parish of St Clements, and it has no green area within the school boundaries. The school uses Jesus Green for sports and activities, but Jesus Green does not provide an area for children to connect with nature or to explore the local habitat. The area in the churchyard would provide a much needed outdoor, educational space for the children to learn about trees, wild flowers, insects and nature. It would provide a 'hands on' educational environment, with wildflowers and a pollination patch to attract butterflies and other insects.

(ii) To use some of the wilderness' area and the present mown area to create a quiet, reflective outdoor space for local residents and members of the public. Many of the nearby residential townhouses have limited garden space. The aspiration of the garden is similar to that expressed by the Quiet Garden Movement which, 'nurtures low cost, accessible, outdoor space for prayer, contemplation, rest and aspiration in a variety of settings.'

B: Landscape

The boundary between the present mown area and the Old Vicarage is a shrub hedge that has been neglected for a number of years and it is now too wide for the site. It needs rejuvenating and some of it replanting.

²⁰. It is no longer open for burials.

C: Resources needed

- The clearance of a ditch filled with rubbish and debris
- An overall planting plan by a landscape gardener
- Shrubs and perennial plants
- 3 or 4 Benches
- Garden tools for the school children to use
- Small garden shed to keep the tools in
- Edgings for the school children's beds (between the grass and the soil)

The overall planting plan will ensure that the improvements will not result in extra maintenance by the Streets and Open Spaces team, and the church's Parochial Church Council will be responsible for organising volunteers to maintain and sustain the scheme (see point 4 below).

2. Why is this project needed?

St Clement's Church has recently begun a restoration project which includes reclaiming the 'wilderness' area at the back of the church yard. The churchyard would provide a much needed green space for local residents, children of Park Street Primary school, members of the public, and tourists. Portugal Place and Bridge Street are very central busy areas, which have been intensively developed. It is important to preserve the churchyard and to maintain it as a tranquil and reflective destination.

As mentioned above, there is a lack of a secure, fenced-in 'green space' for the children of Park Street to explore and to learn from the natural habitat as well as from the historical significance of St Clement's Church.

The local residents do not have a community hub and the historical churchyard will play an important role in bringing the local residents together through the maintenance of the churchyard and by creating an open space for their use (reading, writing, drawing, gardening, reflecting).

3. How would local communities within Cambridge benefit?

The local communities within Cambridge will benefit from the project because the churchyard is in a central area and it will provide an accessible, quiet, and reflective haven in a very busy, congested area of Bridge Street.

The proposed 'open space' will provide a much needed tranquil destination for local communities to learn more about the history of this area and to enjoy the natural habitat. The churchyard will be accessible for a wide variety and diversity of people. These include children at the local primary school, disabled people and older people.

4. Have any preparations/discussions taken place about this?

1. St Clement's Parochial Church Council has consulted the Streets and Open Spaces team and has met the Tree Officer. The team is supportive of the envisaged plan and the church is clear that any development in the churchyard must be sustainable and low maintenance. The proposed changes will not result in increased maintenance from the Streets and Open Places team.
2. St Clement's Parochial Church Council has consulted the Park Street Resident's Association (PSRA), which is convening a local resident volunteer committee to help maintain the churchyard. Volunteers from PSRA have had several work sessions clearing the 'wilderness' area. The aims of the local resident volunteer committee are twofold: to maintain the churchyard in a cost-effective, sustainable manner and to encourage the local residents to interact with their neighbours.
3. St Clement's Parochial Church Council has consulted the acting Head of Park Street Primary School, who is very keen to extend the curriculum through regular pupil visits to the churchyard.
4. A representative from local conservation organisation has recently surveyed the winter plants in the churchyard. There is one unusual species. He will return to survey the spring, and then the summer plants. His findings will inform the landscape garden plan.

5. Any opposition / potential issues? How might this be overcome?

There are no known reasons for opposition because all local stakeholders have been consulted in the process.

Security: It will be necessary to lock the gate at dusk to prevent vandalism and to mitigate against unruly social behaviour in the churchyard in the interests of residents of abutting properties. A local resident whose property abuts the churchyard has volunteered to open and close the churchyard every morning/evening.

2016-17 S106 selection criteria

This is a shortened version of the criteria, tailored to the bidding process for proposals for play area and open space improvements and applications for small-scale public art grants.

Project proposals need to...

1. be **ELIGIBLE** for S106 funding

- a. Proposals need to be about providing, improving or giving better access to a facility within the city of Cambridge, in order to help mitigate the impact of local development.
- b. 'Informal open space' S106 funding can be used to fund improvements to the city's parks & open spaces, such as paths/surfacing, landscaping (including BMX tracks and skate parks), drainage, fences/gates, habitat creation, trees, shrubs and trim trails.
- c. 'Provision for children and teenagers' S106 funding can be used to fund improvements to the city's play areas, such as play equipment and safety surfacing under that equipment.
- d. To be eligible for S106 public art funding, the project needs to focus on original, high quality public art that is:
 - designed, produced or facilitated by an artist or craftsperson;
 - engages local communities;
 - is publicly accessible; and
 - has a legacy (there would need to be a permanent record of temporary artwork).

Small-scale, public art grants are for projects (normally, seeking up to £15,000 of public art S106 funding). Applications are expected from local organisations or community groups (not directly from an artist). Public art within schools (which is visible to school users, parents and visitors) comes within the scope of public art S106 funding.

2. be **AFFORDABLE** within the S106 funding available for the relevant contribution type in that part of the city to which it relates

- a. S106 funding availability is running down and spread unevenly between wards given variations in levels of development and the distribution of previous S106-funded projects.

- b. We would **particularly encourage proposals** for the following contribution types **from**:
- Informal open space: Trumpington, Castle, Coleridge, East and West Chesterton;
 - Provision for children and teens: Trumpington, Coleridge and Queen Edith's ward;
 - Public art: Trumpington, Coleridge, Romsey and Queen Edith's.
- c. Unfortunately, S106 funding availability is currently low for the following wards and so, realistically, it is not likely to be worthwhile making an application in 2016/17:
- Informal open space: Arbury, King's Hedges, Petersfield and Romsey;
 - Play areas: Arbury, East and West Chesterton, Abbey, Castle, Market and Newnham;
 - Public art: Cherry Hinton.
- d. For those wards not mentioned in these lists, it may be possible to put forward small-scale proposals, but please be aware that funding availability may be limited.
- e. Please note: councillors may not wish to invest all the available contributions available (for a particular contribution type) from a particular ward in a single project.
- f. Public art grant applicants must give assurances that they need the S106 funding that they are seeking (i.e., that they do not already have sufficient funding for the project).
- g. Local groups seeking S106 public grants should carry out other fund-raising too.

3. be an **EFFECTIVE USE OF RESOURCES**

Priority will be given to proposals where it is clear that the project would be consistent with council strategies, facility audits and related reports.

Tips: Focus proposals for play area improvements on larger play areas. Check which play areas & open spaces have already had S106 funding (see the recent/on-going project list).

4. provide **ADDITIONAL BENEFIT**

S106 funding cannot be used for replacing like-for-like facilities/equipment or repairing and maintaining existing facilities.

5. be **ACCESSIBLE**, in line with the council's grants and equalities policies

- a. Play area and open spaces need to be publicly owned and accessible to all.
- b. Successful public art grant applicants must sign a grant agreement (which is monitored), including an undertaking that the project will not to discriminate against any community group (eg, in relation to race, gender, religion, disability, sexual orientation and/or, age).

6. be **REALISTIC, ACHIEVABLE AND READY TO BE CONSIDERED**

- a. Proposals need to be clear about what is proposed, where it would be and how it would be implemented.
- b. Applicants seeking a S106 grant for a project they would take forward would need to give details of preparations being made to secure planning permission (if necessary) and steps taken to engage the local community about the proposed project.
- c. Grant applicants would also need to provide evidence of their fund-raising efforts and expected timescales for completing fund-raising.
- d. Priority will be given to project proposals which could reasonably be expected to reach the final stages of project delivery within 18 months of the priority-setting decision.

7. Be **FINANCIALLY VIABLE, WITH ROBUST MANAGEMENT PLANS**

- a. The council would need to be satisfied that sufficient resources are in place to ensure that the effective management and running of the new facility in future.
- b. Grants applicants seeking S106 funding would need to demonstrate that they could continue to resource the project in future. Grant agreements feature clauses for returning to the council grants received (in whole or in part) should the project not provide the expected public benefit for its expected lifespan.

Any organisation/community group seeking grant funding needs to have its own bank account.

October 2016



To: **West Central Area Committee – 9th March 2017**

Report by: Jackie Hanson
Community Funding & Development Manager
Community Services

Wards affected: Castle, Market, Newnham

BUILDING STRONGER COMMUNITIES: Draft Community Centres Strategy

1. Executive summary

- 1.1 In October 2015 the Executive Councillor for Communities, Arts & Recreation made a decision to undertake a strategic review of community provision. Subsequent decisions have been taken to agree progress at each stage and an update was provided to all Area Committees in March/April 2016 on the initial findings of the city-wide audit of community facilities.
- 1.2 Following the review of existing provision and a needs assessment, a [draft Community Centres Strategy](#) has been developed with the overarching theme of 'Building Stronger Communities'. A review of Council community development resources and funding will follow. The Council is now in a position to consult more widely on the draft Community Centres Strategy, and to begin detailed work to develop specific, deliverable proposals.
- 1.3 This report provides an overview of the recommendations in the draft strategy and the consultation plan.

2. Recommendations

The West Central Area Committee is recommended to:

- 2.1 Note the emerging proposals in the draft Community Centres Strategy detailed in section 3.
- 2.2 Note the consultation plan and opportunities for people to feedback their comments on the draft strategy detailed in section 5.

3. Building Stronger Communities – Draft Community Centres Strategy

- 3.1 Four key principles underpin the development of the recommendations in the draft strategy:
- They will provide the Council with a clear corporate steer now and for the future
 - They are supported by robust evidence to target resources at known need in the city
 - They will support change from current provision to the future vision in a supportive way
 - They have been developed in a way which will seek to avoid creating instability for the local community as changes are implemented
- 3.2 The recommendations have been developed to ensure that community provision meets changing needs of the city as it evolves and continues to grow. The emerging proposals are not set in stone, and are being consulted on to seek comments and feedback that will help shape final recommendations.
- 3.3 **The draft proposals** (Map attached: Appendix A)
- a) Build a new community centre ('Hub') on the site of the existing Meadows Community Centre (Arbury ward).
 - This will improve, but not reduce, community facilities available to provide the services currently offered by The Meadows and nearby Buchan Street Neighbourhood Centre (King's Hedges ward)
 - This proposal will also consider potential for a wider range of services and an opportunity for housing
 - b) Look into the feasibility of being able to provide more housing through the redevelopment of council-owned land currently occupied by Buchan Street Neighbourhood Centre, and by reducing the footprint occupied by The Meadows Community Centre
 - c) Explore opportunities to enhance facilities in King's Hedges ward, as current provision at Nun's Way Pavilion and 37 Lawrence Way is restrictive in terms of size, location and accessibility
 - d) Improve facilities at Akeman Street (Arbury ward) or a more suitable redeveloped site nearby
 - e) Invite voluntary sector organisations to take on the management of community centres in some areas: Ross Street Community Centre (Romsey ward), Buchan Street Neighbourhood Centre (King's Hedges ward) and Nun's Way Pavilion (King's Hedges ward)

- f) Retain Brown's Field Youth and Community Centre (East Chesterton ward) as a city council managed community centre
- g) Continue to provide community facilities at Trumpington Pavilion (Trumpington ward) in partnership with Trumpington Residents' Association
- h) Meet the needs of new communities by helping to provide new community facilities in growing areas of the city such as Clay Farm in the South West development area (Trumpington ward), and Storey's Field in the North West development area (Castle ward)
- i) Address gaps in the provision of community facilities in Abbey, Cherry Hinton, East Chesterton and Queen Edith's wards

4. Background

- 4.1 The Council recognises the importance of accessible community facilities to provide services and activities to meet the needs of city residents and values the significant number of community facilities provided by a range of different organisations. There are over 100 venues across the city. Work is underway exploring options to make information collected as part of the review available for wider public use.
- 4.2 The Council currently owns eight community centres, of which:
- Five are managed directly (The Meadows, Buchan Street, Brown's Field, Ross Street, and 82 Akeman Street).
 - Three are managed by local groups (Trumpington Pavilion, 37 Lawrence Way and Nun's Way Pavilion).
- 4.3 Three new community centres are under development, two of which are expected to open in 2017-18:
- Clay Farm - new provision for the Southern Fringe growth area. The centre will be run in a joint enterprise with Cambridgeshire County Council, providing a multi-agency community hub.
 - Storey's Field – new provision for the North West Cambridge growth area. The centre will be run jointly by the University of Cambridge and Cambridge City Council via a joint venture, the Storey's Field Community Trust.
 - Darwin Green will be new provision for the NIAB North West Cambridge growth area. The building start date is not yet confirmed.
- 4.4 Since the last update to Area Committees a significant amount of work (detailed in Appendix B) has been undertaken to enable the draft Community Centres Strategy to be developed, which seeks to achieve the following vision:

- Council supported community centres are located in the right areas of the city to address the greatest needs
 - They are financially sustainable and provide accessible, joined up services to residents
 - They effectively contribute to the delivery of the Council's corporate priorities in a cost efficient way
 - The Council has successful partnership arrangements in place with the voluntary sector and other agencies, that meet the needs of local communities
- Council community development resource and activities are flexible to meet changing needs of the city

4.5 The Council's vision 'One Cambridge – Fair for All' highlights an ambition for the City '*to be a great place to live, learn and work...where all local households can secure a suitable, affordable local home, close to jobs and neighbourhood facilities*'. As such, meeting housing need is a high priority for the Council, and the local devolution deal offers an opportunity over the next five years to deliver 500 new Council homes. Therefore, whilst this is a review of community provision, there is also opportunity for corporate consideration about making best use of Council assets. This review has looked at options for best use of land, and whether opportunities can be created for the provision of new affordable Council housing without loss of essential community provision.

4.6 On 19th January 2017, the Community Services Committee considered the draft strategy and the Executive Councillor for Communities agreed to consult more widely on its proposals, and to begin detailed work to develop specific, deliverable proposals.

5. Consultation Plan

5.1 The public consultation to enable feedback on the draft proposals was launched week commencing 13th February 2017 for a 12 week period and will close at noon on 5th May 2017. It can be found [here](#) on Cambridge City Council's website.

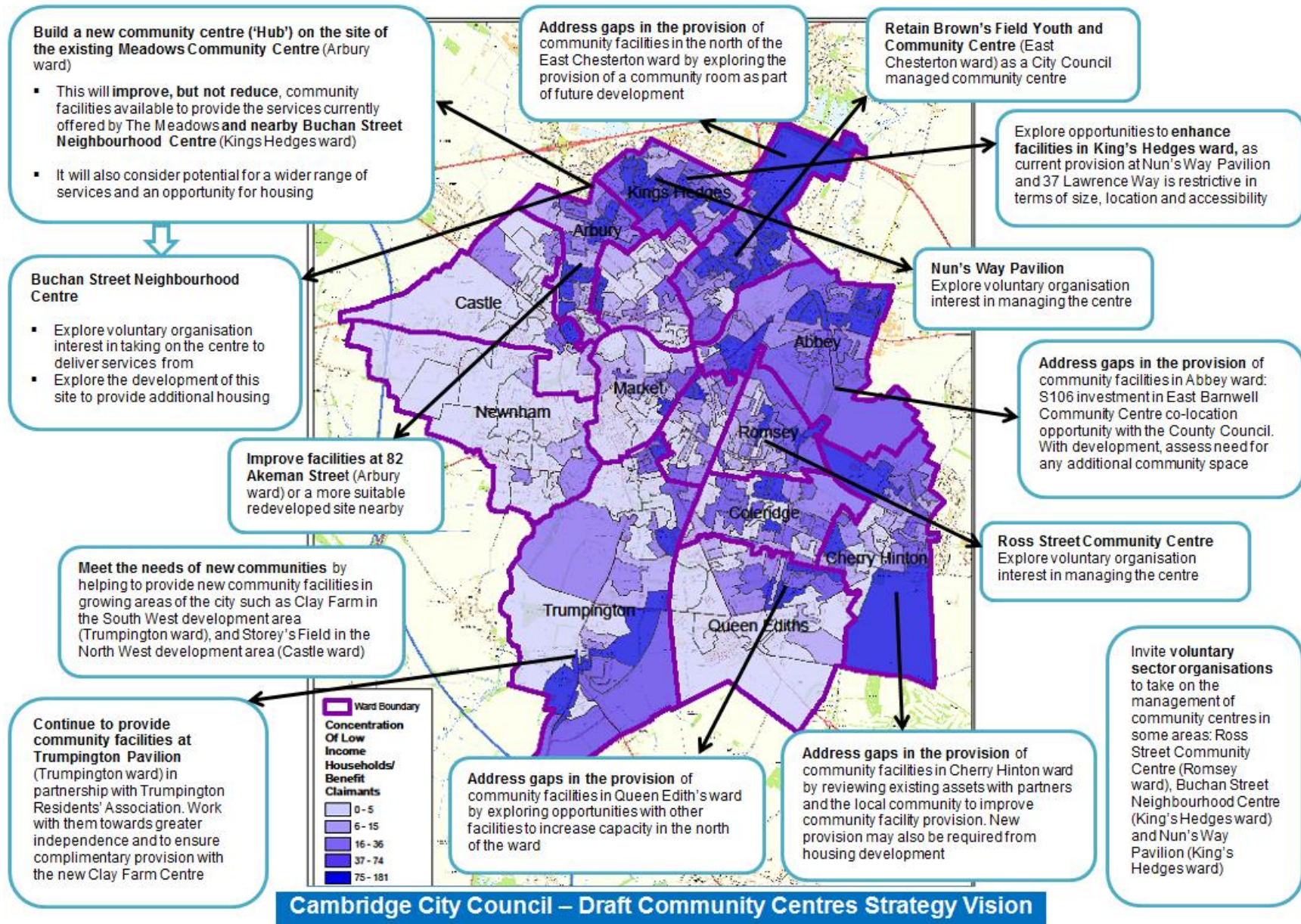
5.2 A wide range of methods have been used to promote the consultation to provide opportunities for residents, equalities groups, voluntary sector organisations, and partners to participate in the consultation, including: a press release, newsletters, social media, networking lunches, letters, leaflet drops, posters, website, and via other organisations.

5.3 Drop in sessions are being held before Area Committee meetings and at community centres (detailed in Appendix C).

6. Next Steps

- 6.1 Consultation on the draft strategy and proposals will close noon on 5th May 2017, and the findings will be used to review the draft proposals.
- 6.2 An update report and final Community Centres Strategy will be considered by Community Services Scrutiny Committee on 29th June 2017.

Appendix A – Vision Map



Appendix B

A. Methodology – the Community Facilities Audit, Mapping and Analysis

- A.1 Audit work has been undertaken to develop a comprehensive evidence base of community facility provision across the city. For the purpose of this review, a community centre or community facility is defined as being: a building that is available for use by the wider community, and/or for hire by local groups for a range of community/social activities and meetings, for at least some of their opening hours each week. The facilities have to be accessible to everyone, particularly those covered by the protected characteristics of the Equalities Act 2010¹.
- A.2 The audit included surveys, follow up calls, and drop ins at Area Committee meetings.
- A.3 Including the Council's community centres, 107 facilities met the criteria to be included as a community centre or facility for the purposes of this review. This is a cautious estimate of provision across the city as some facilities did not respond to the verification process.
- A.4 The audit identified that many groups are unaware of the community facility offer across the city. The strategy recommends further work to improve the promotion of facilities.
- A.5 The 107 verified community facilities were mapped by postcode and colour coded to distinguish:
- City Council community centres
 - Other community facilities whose primary purpose is a community facility
 - Other community facilities whose primary purpose is not community facility provision e.g. church, school
- A.6 Maps were overlain with data on population density and on needs. This is based on concentrations of low income households and benefits claimants.
- A.7 GIS² Network Modelling was used to identify 15-minute walk time³ catchments for dedicated community facilities, whether owned by the Council or not. Non-dedicated facilities were not mapped at this stage as their availability and offer for community use varied significantly. However, it is recognised that in some communities these provide important capacity.
- A.8 New facilities under development were not mapped for real walk-time as no road or pavement network information is available yet for these sites. The analysis for these has been based on a 15 minute walking radius around the facility.
- A.9 The walk-time catchments maps were analysed to identify:
- Geographic needs (no community facility within a 15 minute walk-time)
 - Demographic needs (high concentrations of low income families and benefit claimants)
- A.10 Further stakeholder analysis was used to understand the strategic importance of Council-owned centres in meeting Council priorities.

¹ <https://www.gov.uk/discrimination-your-rights/types-of-discrimination>

² Geographic Information System

³ Travel time of 3mph, covering 0.75 miles in 15 minutes Reference: <https://www.bhf.org.uk/get-involved/events/training-zone/walking-training-zone/walking-faqs>

- A.11 Alternative land uses were considered, including options for commercial or housing development as well as enhanced community provision.
- A.12 This identified inter-dependencies between facilities serving similar catchment areas. Additional risk assessment and scenario planning was therefore undertaken for three sets of Council community centres identified with inter-dependencies.
- A.13 From the analysis of information and risk assessments, the Council's community centres were categorised as either:
- Core (strategically important, need to be retained and/or further developed);
 - Transitional (less strategically important because they serve less disadvantaged communities or overlap with other centres); or
 - Independent (centres which are already delivering services with little or no Council support)
- A.14 The categorisation process will help form recommendations for the future of the Council's community centres. For example, in developing core centres, or new facilities to address gaps, the Council may work with the County Council and others to consider multi-agency hubs. In reviewing transitional centres, the Council will work with other providers to explore options for community management.

B. Partnership and Joined Up Working

- B.1 Voluntary organisations and community groups were contacted to explore issues of community management. A number of organisations have submitted initial expressions of interest in taking over the running of all, or part, of a Council community centre. This opportunity was also promoted on the Council website.
- B.2 In considering how facilities are managed, the Council will explore alternative management arrangements which could be community led and which could allow buildings to be managed by, or even have ownership transferred to, community organisations. Such arrangements would require appropriate safeguards to ensure access and broad-based community programming.
- B.3 The Council is exploring ways to deliver services by working in partnership. This will include dialogue with statutory partners to consider how services may be efficiently and conveniently co-located.
- B.4 The new facilities at Clay Farm have been developed on a community hub model with the County Council and health providers co-locating services alongside the City Council. This joint planning approach and delivery model provides a more sustainable basis for the long term funding requirement for the building and staffing, and simplified access to services for residents.
- B.5 No recommendations have been made regarding any changes required to the buildings for the three new community centres: Clay Farm, Storey's Field and Darwin Green. These have all evolved from growth-related master-planning, and are categorised within the review as Core Centres. They are currently at different stages in the design, planning and development process. They will be considered as part of the review assessing the outreach community development priorities.



Appendix C – Consultation Drop In Sessions Information

The City Council has produced a draft Community Centres Strategy which proposes a positive and ambitious vision for improved council-owned community facilities, based on evidence of need, across the city. The aim is to strengthen provision, particularly where need is greatest, rather than reduce it.

We would like your views on these draft proposals

Closing date: 12 noon 5th May 2017

The Council's community centre provision has developed over a number of decades, and a review was needed to make sure that they:

- continue to meet the changing needs of the city
- are located in the right areas of the city to address the greatest needs
- are sustainable, and provide accessible, joined up services to the residents who most need them

Complete the online survey on the Council's website: <https://www.cambridge.gov.uk>

Drop in to any of the following sessions to speak to us and find out more

Thursday 2nd March	6pm – 7pm	Before North Area Committee	Shirley Primary School Nuffield Road, Cambridge, CB4 1TF	+ Report during committee
Thursday 9th March	6pm – 7pm	Before West Central Area Committee	St Augustine's Church Richmond Road, Cambridge, CB4 3PS	+ Report during committee
Monday 20th March	1pm – 7pm	At the centre	The Meadows Community Centre , 1 St Catharine's Road, Cambridge CB4 3XJ	++ 5.30pm presentation
Wednesday 22nd March	1.30pm - 7pm	At the centre	37 Lawrence Way Community House , Cambridge CB4 2PR	++5.30pm presentation
Thursday 30th March	1pm – 7pm	At the centre	Buchan St Neighbourhood Centre , 6 Buchan Street, Cambridge CB4 2XF	++ 5.30pm presentation
Thursday 6th April	6pm – 7pm	Before East Area Committee	Cherry Trees Day Centre St Matthew's St, Cambridge CB1 2LT	+ Report during committee
Tuesday 18th April	1pm – 7pm	At the centre	Ross Street Community Centre , Ross Street, Cambridge CB1 3UZ	++ 5.30pm presentation
Monday 24th April	6pm – 7pm	Before South Area Committee	St John the Evangelist Church , Hills Road, Cambridge, CB2 8RN	+ Report during committee

+ There will be a report on the strategy (available on the Council's website) presented during the committee meetings following the drop in session

++ There will be a presentation about the strategy on the centre dates at 5.30pm which will last about 10 minutes followed by questions

Surveys are available at Council managed Community Centres or by contacting:
community.review@cambridge.gov.uk or 01223 457862

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To: **West Central Area Committee - 9th March 2017**

Report by: Jackie Hanson
Community Funding & Development Manager
Community Services

Wards affected: Castle, Market, Newnham

AREA COMMITTEE COMMUNITY GRANTS 2017-18

1. Executive summary

1.1 This report details applications received to date for 2017-18 funding for projects in the West Central Area, makes recommendations for awards and provides information on the eligibility and funding criteria.

2. Recommendations

The West Central Area Committee Councillors are recommended:

- 2.1 To consider the grant applications received, officer comments and proposed awards detailed in Appendix 1, in line with the Area Committee Community Grants criteria detailed in paragraph 3.5
- 2.2 To agree the proposed awards detailed in Appendix 1 and summarised in the table below:

Ref	Organisation	Purpose	Award £
WC1	Christ's Piece Residents' Association	Talk for local people	290
WC2	Friends of Histon Road Cemetery	Information and activities	400
WC3	Friends of Histon Road Recreation Ground	Summer event	1,160
WC4	Friends of Midsummer Common	Community orchard	370
WC5	Oblique Arts	Older people's art workshops	1,560
WC6	Oxford Road Residents Association	Summer fete	150

Budget available	£ 8,520
Total awards	£ 3,930
Budget remaining	£ 4,590

3. Background

- 3.1 Funding has been devolved to Area Committees for local projects meeting the Community Development, Sports or Arts strategic priorities since 2004. This process is managed by the Grants Team in Community Services who promote the funding and bring applications for consideration to one meeting of each of the area committees annually.
- 3.2 The 2017-18 grants were publicised, via neighbourhood workers, in local publications and voluntary organisations newsletters, by posters and publicity leaflets. Recent applicants were sent information. 11 people representing 10 organisations attended a briefing held to explain the application process and revised eligibility criteria and priorities.
- 3.3 There is a total of £70,000 available across the four area committees for 2017-18 made up as follows:
- £60,000 Community Grants
 - £10,000 Safer City
- 3.4 The budgets have been divided between the area committees in accordance with population and poverty calculations. The Safer City allocation has provided £2,500 for each area committee. The amount available for each area is as follows:

Committee	Community Grants %	Community Grants £	Safer City £	Total available £
North	37.37	22,420	2,500	24,920
East	31.95	19,170	2,500	21,670
South	20.65	12,390	2,500	14,890
West Central	10.03	6,020	2,500	8,520
Total	100	60,000	10,000	70,000

3.5 Area Community Grant Priorities and Outcomes

Projects and activities should have a targeted approach and make a difference to people in one of the areas (North, South, East or West Central) by either:

- reducing social or economic inequality or
- tackling crime, the fear of crime or anti-social behaviour

and by undertaking one of the following funding priorities:

- sporting activities
- arts and cultural activities
- community development activities

- legal and/or financial advice (*organisations applying to give legal advice and support must have The Advice Quality Standard (AQS) or equivalent*)
 - employment support
 - capacity building of the voluntary sector to achieve the above
 - community projects aiming to tackle crime, the fear of crime or anti-social behaviour
- 3.6 Applications are invited from voluntary organisations, community groups and groupings of local residents that are able to meet basic accountability requirements.
- 3.7 The maximum any one organisation can apply for is £5,000 per area committee and grants cannot be made retrospectively. Full details of the eligibility criteria are available on request.
- 3.8 Where no funding is proposed it will be due to one or more of the following not being adequately met:
- grant scheme priorities
 - grant scheme outcomes
 - identifying need
 - quality or viability of the project
- or
- proposals were the remit of another service or organisation such as the County Council, Health, Housing etc
 - organisations did not demonstrate the beneficiaries could not fund the activity themselves, or that reserves could not be used to fund the activity
- 3.9 All awards are subject to funding agreements and monitoring reports. We consider proportionate requirements dependent on the size of the organisation, project and award.
- 3.10 Applications made after the main grants round will be considered on an individual basis until all the funding is spent. Officers will make decisions on awards up to £5,000 as approved by the Community Services Scrutiny in January 2014.
- 3.11 In December 2017 the area budgets will be merged and any funding remaining will be allocated across the areas as applications are received, to ensure effective use of the funds available.
- 3.12 After the end of the financial year we will collect the monitoring reports for awards made during 2016-17 and circulate a summary to members. A list of awards to date for 2016-17 is attached as Appendix 2.

Appendix 1 – West Central Area Committee Grant Applications and Recommendations 2017-18

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award
W1	Christ's Piece Residents' Association	Venue hire, speaker's fee, publicity and refreshments for one talk for local people.	Reduce social isolation	60 (Market)	Full cost: £290 Income: £0	£290	£290
	Officer comment	Recommend £290. Target low income residents.					
	Previous 2 years funding: 16-17: £290, 15-16: £220						
W2	Friends of Histon Road Cemetery	Information and activities (including newsletters, website, publicity, insurance, meeting and event costs).	Surveys of local residents conducted by the City Council in 2006 and 2014 identified the need for community involvement initially to rescue Histon Road Cemetery from becoming a 'no go' area for the general public and subsequently the need to sustain active community involvement in on-going maintenance.	500 West Central. 1,500 North (300 Arbury, 400 E Chesterton, 800 W Chesterton)	Full cost: £2,825 Income: £1,625. Awarded £800 from North Area Committee	£400	£400
	Officer comment	Recommend £400					
	Previous 2 years funding: 16-17 £400 NAC, £500 WAC, 15-16: £1,200						
W3	Friends of Histon Road Recreation Ground	Summer event on 17th June - free music, drama and dance workshops, children's activities, nature walk, Asian cooking demonstration, food etc.	Residents meet promoting social cohesion & community spirit. Members felt the need for positive community action to counter the impact of changes in the area. Access to the arts particularly for groups who face financial and social barriers, easily accessible to the elderly. Targeting Shelley Gardens	200-225 West Central 50/75 Arbury	Full cost: £2,340 Income: £1,180	£1,160	£1,160
	Officer comment	Recommend £1,160. Work with local Community Development Officer to target beneficiaries					
	Previous 2 years funding: N/A						

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award	
W4	Friends of Midsummer Common	Maintenance of community orchard; insurance, meetings, repairs & petrol for mower & strimmer	Improve the well-being of local people. Reduce social isolation and promote community spirit and well-being through the working parties. Deter anti-social behaviour and improve the natural environment.	80 West/ Central, 20 North (these are members. Are also visitors	Full cost: £570 Income: £100 + reserves,	£370	£370	
	Officer comment	Recommend £370						
	Previous 2 years funding: 16-17: £445, 15-16: £405							
W5	Oblique Arts	6 x two hour art workshops at St Augustine's Church for people with early dementia who live independently or with family. 2 week exhibition of work produced during course and participants will produce a memory box to take away.	Through interactive art/ written/ oral workshops enhance the memory. Evidence that such activities help people access memories from the past which gives them back a sense of self and security. Reduce social isolation through positive interaction	12 over 60s	Full cost: £2,050 Income: £490	£1,560	£1,560	
	Officer comment	Recommend £1,560. Work with CDO to target beneficiaries						
	Previous 2 years funding: 16-17: £445, 15-16: £405							
W6	Oxford Road Residents' Association	10th anniversary joint roads summer fete on Fitzwilliam College Sports Field, Oxford Road 2nd July.	The day encourages all ages to come out for fun, tea and cake. Music & children's sports.	200 Castle,. Last year attracted 120, year before 40. Mixed age group	Full cost £300. Income £150	£150	£150	
	Officer comment	Recommend £150						
	Previous 2 years funding: N/A							

Appendix 2 – 2016-17 Awards

Ref	Organisation	Purpose	Award £
WC1	Christ's Piece Residents' Association	Cost of 1 talk	290
WC2	Friends of Histon Road Cemetery	Running costs	500
WC3	Friends of Midsummer Common	Maintenance of Community Orchard	445
WC4	Sustrans	Fortnightly social walks	1,500
		Total	2,735

Environmental Report: Cambridge West Area December 2016 to February 2017

Briefing note:

Officers have undertaken work on the priorities previously set, and in light of the evidence found over the last three months have recommended that the priorities stay the same to allow further work to be undertaken for the upcoming period.

Priorities are:

- Continuing to tackle litter and trade waste being illegally deposited in the city centre
- Dog warden and enforcement patrols to deal with irresponsible dogs on Midsummer Common including uncontrolled dogs and dog fouling

The report sets out the statistical data for Environmental Health, Enforcement, Streets and Open Spaces Operations and Waste over the period of December 2016 to February 2017.

A small quantity of recycling and general street litter bins, and dog poo bins are still available for each ward.

Any queries on the report can be directed to Wendy Young (01223 458578 or wendy.young@cambridge.gov.uk)

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Environmental Report



Cambridge West Area December 2016 to February 2017

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1. Introduction

This report provides an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the West Area Committee. The report identifies the reactive and proactive service actions undertaken in the previous year, including the requested priority targets and reports back on the recommended issues and associated actions to be targeted in the following period. It also includes key officer contacts for the reporting of waste and refuse and public realm issues.

2. Target setting and recommendations

All those at Committee have an opportunity to suggest issues that they would like to see tackled in the neighbourhood area during the upcoming period to help shape the activity to be undertaken within the public realm. Following suggestions that are received the relevant teams will consider the suggestions, and will prioritise work, responding reactively where appropriate and programming some work for the future. All suggested targets will be reported back on in the following period to update members and the public on the status of the issue. Recommendations will also be presented to the committee for consideration and to aid discussion.

Recommendations

The following are suggestions for members on what action could be considered for priority within the West Area for the upcoming period.

Continuing priorities*

Number	Priority details
1	Enforcement and City Ranger patrols in the City Centre to address issues of illegally deposited trade waste and littering. Justification: Littering and illegal deposited waste if left un-investigated can cause ongoing issues and encourage antisocial behaviour. This priority has been included as a continuation to balance the high standard of trade waste management and litter patrols already existing in the West/Central area and to continue to build upon this work further.
2	Dog warden patrols to target irresponsible dog owners on Midsummer Common Justification: In November there were three reports of intimidating or uncontrolled dogs on Midsummer Common. Dog warden patrols are planned to focus on this area at key times and to gather intelligence / speak to dog owners about the issues in the area.

Members are recommended to endorse the above recommendations or to make proposed amendments, and in doing so to consider the community intelligence questions below to help shape the public realm work.

Community intelligence questions

1. What activities should be considered as part of ward blitzes?
2. What geographical locations would benefit from targeted work? (including public realm enforcement activity and clean-up work by the community payback)
3. What locations for new and replacement general waste, recycling and dog bins (in line with resources available) should be considered?
4. Where and when the dog warden service should patrol in order to target dog fouling?

* Amendments to continuing priorities are shown in italics

3. Routine activity

Streets and Open Spaces teams work closely with residents, community and campaign groups to keep Cambridge clean, green and safe. Street cleansing works to clear shop fronts and maintain all residential streets to a good standard of cleaning by sweeping them regularly. The team empties litterbins and dog bins across the city parks and open spaces, as well as removing graffiti and clearing needles and fly tipping.

The grounds maintenance team maintains all council housing and highway grass and shrub beds across the city, and carries out the maintenance of the city's cemeteries and crematoriums as well as the maintenance of all parks across the city. The City Rangers team provide a street-level, face-to-face contact point for people to raise any cleanliness and public safety issues that they might have concerning their neighbourhood.

The dog warden patrols within Cambridge to increase people's awareness of the requirement to clear up after their pets, as well as collecting stray dogs within the city and works alongside animal charities to deliver educational roadshows. Investigation of instances of environmental crime in public places across the city is carried out by the public realm enforcement team. As well as undertaking enforcement action where necessary, the team provide advice for residents and businesses on issues including fly tipping, litter, waste, illegal advertising, abandoned shopping trolleys, verge parking and abandoned, untaxed and nuisance vehicles.

4. Specific issues and actions

The following specific issues were identified for targeted action in the previous period. The following tables summarise the action undertaken and current situation, whether ongoing or completed, for each issue.

Priority 1	Enforcement and City Ranger patrols in the City Centre to address issues of illegally deposited trade waste and littering.
Action Taken	Daily patrols were undertaken by the public realm team to address the issues of trade waste illegally deposited and littering during the period of December 2016 to February 2017, a number of fixed penalty notices were issued for littering, including Fitzroy Street, New Square, Burleigh Street, Bridge Street and Fisher Square. Several businesses within the city have been engaged with and have pledged to the litter voluntary code, which promotes responsible litter management. There have also been a number of fixed penalty notices issued to business regarding their breach of section 47 notices (trade waste notices), as well as business being put on statutory notices regarding their duty of care. The enforcement team are working closely with charity shops in the city regarding fly tipping, with two successful prosecutions made.
Current Situation:	Ongoing
Priority 2	Joint working patrols to address the issues of fly tipping at Adam and Eve Street recycling points
Action Taken	Regular inspections made at the recycle centre. Due to the recycling centre being problematic it was closed and a new more compacted one put in place. Since then there has been no ongoing issues to report, and therefore it is recommended resources are reallocated.
Current Situation:	Completed
Priority 3	Dog warden patrols to target irresponsible dog owners on Midsummer Common
Action Taken	Over 17 hours of patrols were conducted by the dog wardens and enforcement team during the period; during this time two individuals were witnessed failing to clear up after their dog on the priority areas, and one prosecution was taken. Educational advice was provided to dog walkers and individuals that the dog wardens came across on their patrols. Officers have recommended that this patrol should continue as dog fouling has been highlighted as an issue.
Current Situation:	Ongoing

5. Environmental Data

Private Realm [West Central Area]

Period	Activity	Investigations	Treatments Carried out	Informal Action / Written Warnings	Statutory Notices Served	Simple Cautions	Legal Proceedings
Dec to Feb 2016	Noise Complaints	20	N/A	†	0	0	0
Dec to Feb 2017		18			0	0	0
Dec to Feb 2016	Refuse/ Waste Complaints	2	N/A	Error! Bookmark not defined.	0	0	0
Dec to Feb 2017		4			0	0	0
Dec to Feb 2016	Other public health complaints [‡]	3	N/A	Error! Bookmark not defined.	0	0	0
Dec to Feb 2017		5			0	0	0
Dec to Feb 2016	Private Sector housing standards	8	N/A	Error! Bookmark not defined.	0	0	0
Dec to Feb 2017		9			0	0	0

Data is from 22 November to 14 February 2017.

Pest control data was not available.

† All complaints will generally have at least one such action

‡ Other public health complaints includes odour, smoke, bonfires, filthy and verminous

Public Realm Data

Public Realm Enforcement [Castle]

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Dec to Feb 2016	Abandoned vehicles	3	N/A	N/A	0	0	0
Dec to Feb 2017		2			0	0	0
Dec to Feb 2016	Nuisance vehicles [§]	0	0	N/A	0	0	0
Dec to Feb 2017		0	0		0	0	0
Dec to Feb 2016	Derelict cycles	7	N/A	N/A	N/A	N/A	N/A
Dec to Feb 2017		14					
Dec to Feb 2016	Domestic waste	0	0	0	0	0	0
Dec to Feb 2017		1	0	0	0	0	0
Dec to Feb 2016	Trade waste	0	0	0	0	0	0
Dec to Feb 2017		1	1	0	0	0	0
Dec to Feb 2016	Litter	2	0	0	2	0	0
Dec to Feb 2017		1	0	0	1	0	0
Dec to Feb 2016	Illegal camping	0	N/A	0	N/A	0	0
Dec to Feb 2017		0		0		0	
Dec to Feb 2016	Illegal advertising	1	0	NA	0	0	0
Dec to Feb 2017		0	0		0	0	

Data from 1 December to 20 February 2017

[§] Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

Summary of Castle public realm enforcement data

- Two abandoned vehicles were investigated and one vehicle was found to be abandoned on North Street and was subsequently removed.
- Fourteen derelict cycles were removed from across Castle. The number of cycles removed as abandoned in the area usually varies between 5 to 10 a quarter.
- There was one case of dumped domestic waste investigated, but no evidence was found for the person responsible.
- There was one case of trade waste investigated, the business complied with the requests and was issued a warning.
- There was one case of littering in Castle, which was on Garrett Hostel Lane; a fixed penalty notice was issued and subsequently paid.
- There have been no significant changes in the enforcement investigations and outcomes compared to the same period in 2015/16.

Public Realm Enforcement [Market]

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Dec to Feb 2016	Abandoned vehicles	4	N/A	N/A	0	0	0
Dec to Feb 2017		2			0	0	0
Dec to Feb 2016	Nuisance vehicles**	0	0	N/A	0	0	0
Dec to Feb 2017		0	0		0	0	0
Dec to Feb 2016	Derelict cycles	53	N/A	N/A	N/A	N/A	N/A
Dec to Feb 2017		104					
Dec to Feb 2016	Domestic waste	19	6	0	0	0	0
Dec to Feb 2017		18	0	0	3	0	0
Dec to Feb 2016	Trade waste	16	15	0	0	0	0
Dec to Feb 2017		28	14	1	7	0	0
Dec to Feb 2016	Litter	29	0	0	29	0	2
Dec to Feb 2017		69	0	0	69	0	2
Dec to Feb 2016	Illegal camping	0	N/A	0	N/A	0	0
Dec to Feb 2017		1		1		0	0
Dec to Feb 2016	Illegal advertising	7	4	N/A	0	0	0
Dec to Feb 2017		2	2		0	0	0

Data from 1 December to 20 February 2017

** Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

Summary of Market public realm enforcement data

- Two abandoned vehicles were investigated but neither of the vehicles was found to be abandoned.
- One hundred and four derelict cycles were removed from across Market. The number of cycles removed as abandoned in the area usually varies between 10 to 75 a quarter.
- There were eighteen cases of domestic waste investigations conducted in the area; four cases had no suspects or evidence in them, three fixed penalties were issued for littering and fly tipping domestic waste and subsequently paid, and a number of cases are still ongoing.
- Twenty eight cases of trade waste were investigated in the West area. In fourteen cases businesses were written to and complied with requests for their waste transfer information and were issued a warning letter. One business was fined for failure to comply with a request for waste transfer information, two businesses were fined for failing to comply with a statutory notice and control their waste and four businesses were fined for littering or fly tipping.
- There were sixty nine cases of litter investigated in the West area and sixty nine fixed penalty notices was issued, which included littering on foot at Market Passage, Burleigh Street, Regent Street and St Andrews Street, two cases have not been paid and the matter referred to the council's legal team.
- There was one case of illegal camping, on Jesus Green, a notice was issued to the suspect and the tent was removed by the owner within the 24 hour period.
- There were two cases of illegal advertising; one repeat offender was issued with a formal warning.
- There are no other significant changes in the enforcement investigations and outcomes compared to the same period in 2015.

Public Realm Enforcement [Newnham]

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Dec to Feb 2016	Abandoned vehicles	1	N/A	N/A	0	0	0
Dec to Feb 2017		1			0	0	0
Dec to Feb 2016	Nuisance vehicles ^{††}	0	0	N/A	0	0	0
Dec to Feb 2017		0	0		0	0	0
Dec to Feb 2016	Derelict cycles	5	N/A	N/A	N/A	N/A	N/A
Dec to Feb 2017		7					
Dec to Feb 2016	Domestic waste	6	4	0	0	0	0
Dec to Feb 2017		2	1	0	0	0	0
Dec to Feb 2016	Trade waste	0	0	0	0	0	0
Dec to Feb 2017		2	2	0	0	0	0
Dec to Feb 2016	Litter	0	0	0	0	0	0
Dec to Feb 2017		1	0	0	1	0	0
Dec to Feb 2016	Illegal camping	0	N/A	0	N/A	0	0
Dec to Feb 2017		1		1		0	0
Dec to Feb 2016	Illegal advertising	1	0	N/A	0	0	0
Dec to Feb 2017		0	0		0	0	0

Data from 1 December to 20 February 2017

^{††} Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

Summary of Newnham public realm enforcement data

- One abandoned vehicle inspection was conducted, but the vehicle was claimed by the owner.
- Seven derelict cycles were removed from across Newnham. The number of cycles removed as abandoned in the area usually varies between 5 to 10 a quarter.
- There were two cases of domestic waste investigated in the ward, in one case the suspect was issued a warning and another case is still ongoing.
- There were two cases of trade waste investigated in the period, but in all cases the businesses complied and were issued warnings.
- One case of littering was investigated an individual was issued a fixed penalty notice for littering from a motor vehicle; the fixed penalty was subsequently paid.
- There was one case of illegal camping near to the Fen Causeway; the person was served a warning notice.
- There are no other significant changes in the enforcement investigations and outcomes compared to the same period in 2015.

Dog Warden Service [West Area]

Stray dogs

Period	Activity	Number of cases	Rehomed	Destroyed	Claimed	In Kennels	Comment
Dec to Feb 2016	Stray dogs	2	0	1	1	0	One other stray dog call was received, but the dog was collected by their owner before the dog warden attended
Dec to Feb 2017		1	0	0	0	1	One other stray dog call was received, but the dog was collected by their owner before the dog warden attended

Dog Control Orders

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Dec to Feb 2016	Dog control orders: Fouling	2	0	0	0	0	0
Dec to Feb 2017		5	0	0	2	0	1
Dec to Feb 2016	Dog control orders: Exclusion	0	0	0	0	0	0
Dec to Feb 2017		0	0	0	0	0	0
Dec to Feb 2016	Dog control orders: Leads	0	0	0	0	0	0
Dec to Feb 2017		0	0	0	0	0	0
Dec to Feb 2016	Other dog complaints ^{‡‡}	0	0	0	0	0	0
Dec to Feb 2017		0	0	0	0	0	0

Data from 1 December to 20 February 2017.

Summary of dog warden data:

Two fixed penalty notices were issued for failing to clear up dog fouling on Midsummer Common, and one prosecution was taken for failing to clear up dog fouling on Midsummer Common.

^{‡‡} Includes issues such as barking, welfare, signage requests and educational advice as well as joint working with Environmental Health, RSPCA and Housing Associations'

Operations cleansing data by ward [West Area]

Period	Activity	Total number of incidents	Ward		
			Castle	Market	Newnham
Dec to Feb 2016	Fly tipping	46	5	38	3
Dec to Feb 2017		44	7	28	9
Dec to Feb 2016	Offensive graffiti ^{§§}	6	3	3	0
Dec to Feb 2017		3	0	0	3
Dec to Feb 2016	Detrimental graffiti ^{***}	122	20	98	4
Dec to Feb 2017		35	1	31	3
Dec to Feb 2016	Needles	5	1	4	0
Dec to Feb 2017		2204	16	2179	9
Dec to Feb 2016	Shopping trolleys	19	6	12	1
Dec to Feb 2017		5	0	0	0

Data from 1 December to 20 February 2017

^{§§} Offensive graffiti includes but is not limited to that which contains swear words, reference to religion, racist, reference to a person / naming a person, drawings of human body parts, words of reference to human body parts and reference to sexual activity. The service aim is to remove this type of graffiti within 1 working day.

^{***} Detrimental graffiti is graffiti that contains but is not limited to general tags, drawings not falling under the above criteria, and words not classified as offensive. The service aim is to remove this type of graffiti within 5 working days.

Summary of operations cleansing data:

- Of the seven fly tips for the Castle ward, all were singular incidents; no other particular trends with types of fly tipped material were identified in this period.
- There were twenty eight fly tips cleared from the Market ward, of this repeat incidents were on King Street (5), and Regent Street (5). Ongoing investigations are being undertaken with this repeat illegal dumping of waste. No other trends were identified in this period.
- Of the nine fly tips that were found in the Newnham ward, the majority were located at Lammas Land recycling centre, no other particular trends with types of fly tipped material were identified in this period.
- Offensive language in the form of swastikas was removed from a map on Jesus Green in Market ward twice in February, and offensive wording was removed from a shop front in St Andrews Street in January.
- Market ward has had a decline in the amount of detrimental graffiti instances from 98 in 2015/16 to 31 in 2016/17. The council are aware there has been an increase in anti-social graffiti in some wards, and we are working in partnership with other agencies including Cambridgeshire Police to tackle this problem. The council continues to respond to all reports of graffiti and undertaking proactive patrols and monitoring of hot spots. In addition within the city centre, the rapid response team is available to Cambridge BID businesses during the usual call out times to tackle issues as graffiti. The volume of graffiti has decreased from the previous period.
- In Castle 15 needles were removed from a bag on Castle Street and one needle to the rear of the pub on Whymans Lane. In Market there were 18 instances of needle removal which included repeat incidents of needle finds at the Grafton West (15 and 3 needles), and at Petty Cury (50 and 3 needles). Needle finds in toilets included 970 discarded at Park Street toilets and, one needle in Quayside toilets. Other needle instances in the Market ward were two needles removed from Park Street car park, 15 needles removed from Downing Street near the hotel, one needle removed from St Andrews Street church, 20 needles removed from Christs Lane, one needle removed from the market square, 187 needles removed from Willow Walk area on a needle sweep, one needle removed from St Andrews Street, two needles cleared from Bailey Mews, two needles removed from City Road, two needles cleared at Brunswick House, four needles removed from St Edwards Church and 900 needles cleared from Thompsons Lane / Beaufort Place in two boxes and a bag. In Newnham two needles were removed from Silver Street and eight needles on Mill Lane.
- No trolleys were impounded as abandoned.

Waste and Recycling Data [City wide]

Waste and recycling data was not available. A full set of quarter 3 and quarter 4 data will be provided in the next report.

6. Proactive and community work

During the previous period the following proactive and community work has been undertaken.

Task	Parkers Piece
Action Taken	Work completed by City Ranger to remove some old ingrained graffiti from the bins and park benches in the area.
Current Situation	Completed

Task	Sign clearing
Action Taken	Work has been completed by the City Ranger to clear up signs that have been clogged with vegetation, and / or dirty.
Current Situation	Completed

7. Key contacts

Officers

Area	Contact	Telephone Number	Email
Environmental Health Manager	Yvonne O'Donnell	01223 457951	yvonne.odonnell@cambridge.gov.uk
Senior Operations Manager	Don Blair	01223 458575	Don.blair@cambridge.gov.uk
Operations Manager (Grounds Maintenance)	Paul Jones	01223 458215	Paul.Jones@cambridge.gov.uk
Operations Manager (Community Engagement and Enforcement)	Wendy Young	01223 458578	Wendy.young@cambridge.gov.uk
West Area Ranger: Richard Allen	City Rangers	01223 458282	cityrangers@cambridge.gov.uk
City Centre Ranger: Chris Lowndes			
Public Realm Enforcement (West team):	Castle: Sharron Munro	01223 458581	streetenforcement@cambridge.gov.uk
	Market and Newnham: Andy Hine and Steve Phillips	01223 458579 / 01223 457638	
Dog Warden	Samantha Dewing (Mon-Wed)	01223 457883	dogwarden@cambridge.gov.uk
Volunteer opportunities (Streets, Parks and Open Spaces)	Rina Dunning	01223 458084	Caterina.dunning@cambridge.gov.uk
Recycling Champions	Co-ordinator	01223 458240	recycling.champions@cambridge.gov.uk
Out of Hours	Emergency calls	0300 3038389	N/A

Issues

Area	Contact	Telephone Number	Email
Dog fouling Litter Fly tipping (public land) Graffiti Needles Abandoned, untaxed and nuisance vehicles Illegal camping Bulky waste collections New blue, green and black bins Replacement blue, green and black bins Repairs to blue, black and green bins	Customer Service Centre	01223 458282	wasteandstreets@cambridge.gov.uk
Abandoned bicycles	Customer Service Centre	01223 458282	cityrangers@cambridge.gov.uk
Pest Control	Refuse and Environment	01223 457900	env.health@cambridge.gov.uk
Noise			
Stray and lost dogs	Customer Service Centre	01223 457900	dogwarden@cambridge.gov.uk

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8. Resources

The following are suggestions that members of the West Area Committee and residents and businesses may wish to consider or request for the upcoming period:

Remaining bins stocks for the city have been reallocated across all wards to ensure that bins are installed where required.

Recycling and general street litter bins

A small quantity of recycling and general street litter bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Castle	7	2
Market	7	2
Newnham	2	3

We would like to receive suggestions for where bins should be installed on the street and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Installed bin sites:

Ward	Location	Installation Date	Comments
Castle	Storey's Way (pedestrian traffic lights – junction with Huntingdon Road)	March 2015	
Castle	Howes Place (junction Huntingdon Road)	March 2015	
Castle	Carisbrooke Road – near Mayfield School	March 2015	
Castle	Carisbrooke Road (junction with Histon Road)	March 2015	
Castle	Warwick Road (near Windsor Road alleyway)	March 2015	
Castle	Carisbrooke Road (green triangle behind Mayfield School)	March 2016	
Castle	Histon Road (near to Gilbert Close)	January 2017	
Market	Park Street (near car park)	July 2015	
Market	Park Street (near ADC theatre)	July 2015	
Market	King Street (near Pikes Walk)	August 2015	
Market	City Road (near Superdrug)	March 2016	Currently being trialled
Market	Fitzroy Street (alleyway to side of Next)	March 2016	Currently being trialled
Market	Sussex Street (in central area)	February 2016	Currently being trialled
Market	East Road (outside the County Court)	May 2016	
Newnham	Coton footpath (junction with Wilberforce Road)	March 2015	
Newnham	Burrell's Walk (junction with Grange Road)	May 2015	

Dog bin provision

A number of dog bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Castle	1	2
Market	0	1
Newnham	2	1

We would like to receive suggestions for where bins should be installed on the parks and open spaces and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Installed bin sites:

Ward	Location	Installation Date	Comments
Newnham	Carisbrooke Road (near Histon Road junction)	March 2015	
Newnham	Gough Way (near to Penarth Place)	March 2015	
Castle	Carisbrooke Road (near Histon Road junction)	March 2015	

Pocket ashtray distribution

Locations of where pocket ashtrays should be distributed from are welcomed by the Public Realm Enforcement team.

Dog fouling signs

Small quantities of 'no dog fouling' signs are available for each ward, as follows:

Ward	Signs used	Signs available for installation
Castle	0	13
Market	0	13
Newnham	0	13



9. Appendices

Photograph of Cambridge City sign before and after cleansing by City Rangers



Photograph of Regent Terrace before and after cleansing by City Rangers

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